



Exhibitor Service Manual

Expo Convention Contractors, Inc. 15959 NW 15th Avenue, Miami, Florida 33169

Phone: 305-751-1234 | Fax: 305-751-1298 | Email: info@expocci.com

Online Ordering - <https://expocci.boomerecommerce.com/>

Expo Convention Contractors, Inc. has been chosen as the Official Service Contractor for the **Discover Boating Miami International Boat Show**. We are prepared to assist you in every way possible to ensure a successful marketing presentation for your company. Expo has an online marketplace that provides an easy way for you to order all of your show services. Our system is user friendly and visually driven, making it easy to navigate.

You still have the option to download the PDF Exhibitor Manual, but you must first log in to the online marketplace. Below are instructions for how you can access our online marketplace or download your PDF Exhibitor Manual.

- ◆ Once you have successfully registered for a booth with the show manager, Expo will receive your contact information. We will then email you a unique temporary password, as well as a link to our storefront (<https://expocci.boomerecommerce.com/>).
- ◆ When you log in for the first time, you will be prompted to update your password, keeping your order and payment information confidential and accessible only to you. If you were an exhibitor last year or have logged into our storefront before, your password will be whatever you changed it to the last time you logged in. You always have the option to reset your password from the login page.
- ◆ After you have logged in, you will be directed to your Event Homepage. Here you will find important show dates and times, booth equipment, shipping deadlines and shipping addresses.
- ◆ From your Event Homepage, you will also notice a menu on your left hand side. From these menu options you can start shopping to place your order online, print shipping labels, access subcontractor forms and download your PDF Exhibitor Manual.
- ◆ Freight shipments will incur a material handling charge. Please see the Shipping Information section of the online marketplace for posted rates. By having a credit card on file prior to move-in, Expo can deliver your shipment to your booth space in a timely manner.
- ◆ All remaining balances are to be paid prior to the show. If you have an open balance after the show has closed, a 25% administrative charge will be accessed to your invoice.
- ◆ **Please pay special attention to the deadline dates for placing your order and shipping your booth materials. The deadline date to receive Advance Warehouse freight is February 2, 2024 and Direct to Show shipments will be accepted February 7-12, 2024.**
- ◆ Please call our Exhibitor Service Department if you need assistance. We're here to help! You can reach us at (305) 751.1234 or by email at info@expocci.com.

DEADLINE DATE TO RECEIVE DISCOUNTED RATES:

SCHEDULE:

EXHIBITOR MOVE-IN: Targeted Boat Set-up in Halls A, B, C, and D only

Targeted Set-up for All Exhibitors

All Empties must be labeled and ready for pick-up by 11:00am on Tuesday, February 13, 2024.

EXHIBIT HOURS: Exhibitor Access will be at 8:00am Daily with Credentials

EXHIBITOR MOVE-OUT:

No Carrier Pick-up on Sunday, February 18, 2024.

A Bill of Lading Must be Filled out at the Expo Exhibitor Desk Before Leaving Your Materials in your Booth.

*RETAIL PAVILION (2nd Level) Must be cleared Monday, February 19, 2024 by 12:00pm - Noon.

REROUTE FREIGHT:

TARGET TIMES TO MAKE NOTE OF:

Boat target time is when we will begin moving your boats into your display space. Inventory should be in the staging yard a minimum of one hour prior to this target time. Any shipment to the advance warehouse will be transferred to your booth at or before your boat target time. On site Direct delivery of freight should be the day before your boat target.

Freight target time is when your freight, booth materials and products will be placed in your space and/or your space is ready to accept direct delivery, whether by carrier, private vehicle or company truck. All empties must be tagged and ready for removal from the show floor no later than Tuesday, February 13, 2024, at 12:00pm to allow sufficient time for removal of all crates and prepare for show opening. Please schedule the appropriate labor to have crates unpacked and tagged with empty labels.

OVERTIME CHARGES:

Please be advised that overtime charges will apply during MOVE-IN and MOVE-OUT before 8:00am and after 4:30pm Monday-Friday and ALL DAY Saturday and Sunday.

BOOTH EQUIPMENT:

Each 10' x10' booth area will be provided with an 8' background drape, 3' high side drape and a booth identification sign (7" x 44").

CARPET COLOR:

The booth area is **NOT** carpeted. You may carpet your booth area in any offered color, please see our enclosed Carpeting form for color selection and pricing.

DEADLINE DATE TO RECEIVE DISCOUNTED RATES:**ADVANCE WAREHOUSE SHIPMENT: (CARPET/HANGING SIGNS/MATERIAL HANDLING)**

Materials should be shipped to arrive at our warehouse beginning January 5, 2024 but NO LATER THAN, February 2, 2024. Freight received before or after these dates will incur a 25% early/late handling fee. Carpet or Hanging signs received after this date will be billed at the standard fee.

Your Company Name and Booth #
Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

See our Carpet, Sign Hanging and
Material Handling forms for more details.
Shipping Labels Provided.

DIRECT SHIPMENT TO FACILITY: (CARPET/HANGING SIGNS/MATERIAL HANDLING)

Shipments will be received at the Miami Beach Convention Center **February 7-12, 2024. All carriers will need to check-in at the Marshalling Yard. Shipments received before this date will incur an additional 25% handling fee.**

Your Company Name and Booth #

See our Carpet, Sign Hanging and
Material Handling forms for more details.
Shipping Labels Provided.

BOOTH CLEANING:

All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. Vacuum-ing is not included in your booth package. If you want your booth vacuumed prior to opening of the show you must place an order.

BULK TRASH REMOVAL:

Exhibitors are responsible for move-out of all freight. There will be an additional disposal fee of \$0.51 per pound or \$165.00 minimum labor charge (which ever is greater) on any crates, cartons or materials left by exhibitors after the show. There will be an additional disposal fee of a minimum of \$515.00 for any carpet and padding left by exhibitors in the bulk space.

MOVE OUT:

Please plan your hotel and travel arrangements accordingly.

No carriers will be loaded out on Sunday, February 18, 2024.

We highly recommend packing your small items before leaving your booth at the close of the show.

A Bill of Lading Must be Filled out at the Expo Exhibitor Desk Before Leaving Your Materials in your Booth.

ASSISTANCE:

We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305.751.1234. or email info@expocci.com.

DISCOUNT DEADLINE:

**NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS
COMPLETED, SIGNED AND RETURNED TO EXPO****ADVANCE AND/OR FLOOR ORDERS:**

All Orders require ADVANCE PAYMENT for initial estimate of charges for services AND a VALID CREDIT CARD with proper authorization be provided to EXPO. You may prepay with a check written on your company, but a credit card is required by EXPO to ensure any unexpected charges, such as additional freight, clean-up costs, etc., are paid at the time the Show closes.

THIRD PARTY ORDERS:

If you choose to contract work to a Display or Exhibit house/company and/or require services from EXPO, the Payment Policy presented above shall apply. EXPO must be notified, in writing, from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit Expo's Third Party Payment Policy prior to placing order.

DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR:

EXPO's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to EXPO. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close, they will be charged to the enclosed Credit Card provided, unless Exhibitor disputes charges in writing. EXPO is not responsible for any damage or loss of your freight, please secure round trip insurance from your company insurance carrier.

ALL CHARGES:

All charges/costs requested by Exhibitor MUST be PAID IN FULL before services are rendered, and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank, and there will be a minimum charge of \$39 for each NSF check written to EXPO.

ADJUSTMENTS:

Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. EXPO will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by EXPO.

SALES TAX:

Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide EXPO with its tax exempt number prior to beginning of show.

CANCELLATION POLICY:

In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, EXPO will be entitled to a fee equal to the percentage of work completed by EXPO. This percentage will be determined solely by EXPO. In the event the deposit received exceeds the percentage of work completed, EXPO will refund the excess deposit.

COLLECTION POLICY:

In the event this contract is turned over to an attorney for collection or dispute, EXPO will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email info@expocci.com

We accept American Express, Visa, MasterCard and Discover for your convenience.

No checks will be accepted at show site.

Exhibitor:	Contact Name:	Booth:	
Address:			
City:	State:	Zip:	Country:
Phone:		Email:	
Credit Card Used For Payment: No.:			Expires:
Security Code:		(The 3 numbers on back of card or for Amex the 4 numbers on the front)	
Billing Address for credit card:			
City:	State:	Zip Code:	
Credit Card Holder (Print Name as it appears on card):			
Card Holder Signature:			

*****Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

THIS FORM IS TO BE FILLED OUT ONLY IF YOU HAVE HIRED A THIRD PARTY TO SET UP YOUR BOOTH.

THIRD PARTY PAYMENT CONDITIONS:

This form must be completed and signed by BOTH PARTIES and returned to EXPO prior to placing any orders. If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment. The exhibiting firm is ultimately responsible for payment of all charges by show conclusion. If charges have been billed to the wrong party and EXPO was not provided with the completed Third Party Payment Policy prior to the order being placed, any refund must be settled between the exhibiting firm and third party.

PLEASE INDICATE WHICH ITEMS/SERVICES ARE TO BE INVOICED TO THE THIRD PARTY:

- ☐ All Expo Services
 ☐ Booth Cleaning
 ☐ Booth Labor
☐ Freight Handling
 ☐ Furniture/Carpet
 ☐ Other (Specify): _____

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the third party named below does not make payment, such charges will be presented to the exhibiting firm, and exhibiting firm will make payment to Expo prior to the close of the show. (Signature required below.)

Authorized Firm Representative Signature: _____

We accept American Express, Visa, MasterCard and Discover Card for your convenience.

EXHIBITING COMPANY

Exhibiting Company:			Booth #:
Address:			
City:	State:	Country:	Zip Code:
Email:		Contact/s:	
Credit Card Used For Payment: No.:			Expires:
Security Code:		(The 3 numbers on back of card or for Amex the 4 numbers on the front)	
Billing Address for credit card:			
City:	State:	Country:	Zip Code:
Credit Card Holder (Print Name):		Signature:	

****Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

THIRD PARTY

Third Party Company Name:			Booth #:
Address:			
City:	State:	Country:	Zip Code:
Email:		Contact/s:	
Credit Card Used For Payment: No.:			Expires:
Security Code:		(The 3 numbers on back of card or for Amex the 4 numbers on the front)	
Billing Address for credit card:			
City:	State:	Country:	Zip Code:
Credit Card Holder (Print Name):		Signature:	

****Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

DRAPED TABLES



	Qty	Advance Price	Standard Price
2' x 4' - 30" H		\$139.25	\$174.00
2' x 6' - 30" H		\$153.75	\$192.25
2' x 8' - 30" H		\$183.00	\$228.75
2' x 4' - 42" H		\$197.50	\$247.00
2' x 6' - 42" H		\$212.00	\$265.00
2' x 8' - 42" H		\$241.25	\$301.50
4th sided skirt 30"		\$54.00	\$67.50
4th sided skirt 42"		\$54.00	\$67.50

- ☐ White
- ☐ Grey
- ☐ Black
- ☐ Red
- ☐ Blue
- ☐ Teal
- ☐ Gold
- ☐ Peach
- ☐ Burgundy

Amount

Please check color choice

If no drape color is selected the designated show color will be provided.

The tables above are draped on three sides. If you want the fourth side draped you need to order a 4th sided skirt above.

UNDRAPED TABLES

	Qty	Advance Price	Standard Price
2' x 4' - 30" H		\$104.25	\$130.25
2' x 6' - 30" H		\$115.25	\$144.00
2' x 8' - 30" H		\$137.00	\$171.25
2' x 4' - 42" H		\$148.00	\$185.00
2' x 6' - 42" H		\$159.00	\$198.75
2' x 8' - 42" H		\$180.75	\$226.00

Amount



30" Round Table

	Qty	Advance Price	Standard Price
30" High		\$179.00	\$223.75
42" High		\$205.50	\$257.00

Amount



Chrome Square Table

Qty	Advance Price	Standard Price
	\$163.75	\$205.00

Amount



Glass Table

53 1/8" W x 33 1/2" D x 29 1/8" H

Qty	Advance Price	Standard Price
	\$292.25	\$365.50

Amount



Charging Table

Qty	Advance Price	Standard Price
	\$874.50	\$1093.25

Amount



Subtotal \$

7 % Tax \$

Amount Due \$

Company Name:

Booth #:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com



Black Side Chair

Qty	Advance Price	Standard Price
	\$82.00	\$102.50
Amount		



Upholstered Grey Side Chair

Qty	Advance Price	Standard Price
	\$61.50	\$77.00
Amount		



White Folding Chair

Qty	Advance Price	Standard Price
	\$82.00	\$102.50
Amount		



Grey Padded Counter Stool

Qty	Advance Price	Standard Price
	\$131.25	\$164.00
Amount		



Upholstered Grey Arm Chair

Qty	Advance Price	Standard Price
	\$71.50	\$89.50
Amount		



White Stool with Back

Qty	Advance Price	Standard Price
	\$138.75	\$173.50
Amount		



Clear Chair

Qty	Advance Price	Standard Price
	\$170.00	\$212.50
Amount		

Subtotal \$













7 % Tax \$

Amount Due \$

Company Name:

Booth #:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com

CARPETS			WOOD VINYL	
				
TEAL	RED	BURGUNDY	MEDIUM OAK WOOD	SILVER WOOD
				
BLACK	GRAY	BLUE		
			ASTROTURF	
				
			BLUE	GREEN
				
				RED

All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. Vacuuming is not included in your booth package. If you want your booth vacuumed prior to the opening of the show you must place an order.

BOOTH DIMENSIONS

What is your booth size (ft.) $\frac{\text{Length}}{\text{Length}} \times \frac{\text{Width}}{\text{Width}} = \frac{\text{Sq. Ft.}}{\text{Sq. Ft.}}$

Reinforced Meshed Poly Visqueen is REQUIRED in boat areas. If not ordered, we will lay it and you will be billed accordingly.

Prices quoted below include installation, taping of front edge only.

Exhibitor is responsible for removing the visqueen. You can prearrange for cleaning to handle it for you.

EXPO WOOD VINYL				
Please Select Color Choice:		Medium Oak Wood	<input type="checkbox"/> Silver Wood	
Qty.	Item	Discount Price	Regular Price	Total Price
	10' x 10'	\$528.75	\$661.00	
	10' x 20'	\$1,057.50	\$1,321.75	
	10' x 30'	\$1,586.00	\$1,982.75	
	10' x 40'	\$2,114.75	\$2,643.50	

EXPO CLASSIC CARPET				
Please Circle Color Choice: <input type="checkbox"/> Teal <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Blue <input type="checkbox"/> Red Gray				
Qty.	Item	Discount Price	Regular Price	Amount
	10' x 10'	\$138.00	\$172.25	
	10' x 20'	\$284.00	\$355.25	
	10' x 30'	\$421.75	\$527.00	
	10' x 40'	\$551.00	\$688.75	
	10' x 50'	\$656.50	\$815.75	

ASTROTURF				
Please Select Color Choice: <input type="checkbox"/> Green <input type="checkbox"/> Blue <input type="checkbox"/> Red				
Qty.	Item	Discount Price	Regular Price	Amount
	10' x 10'	\$138.00	\$172.25	
	10' x 20'	\$284.00	\$355.25	
	10' x 30'	\$421.75	\$527.00	
	10' x 40'	\$551.00	\$688.75	
	10' x 50'	\$656.50	\$815.75	

EXPO CUSTOM CUT CARPET				
Please Select Color Choice: <input type="checkbox"/> Gray <input type="checkbox"/> Teal <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Blue <input type="checkbox"/> Red				
<p>Carpet Size:</p> <p>Length x Width = Sq. Ft.</p>	<p>Discount Price</p> <p>\$3.00 per sq. ft.</p>	<p>Regular Price</p> <p>\$3.50 per sq. ft.</p>	<p>On Site Order</p> <p>\$4.75 per sq. ft.</p>	<p>Amount</p>

CUSTOM CUT ASTROTURF				
Please Select Color Choice: <input type="checkbox"/> Green <input type="checkbox"/> Blue <input type="checkbox"/> Red				
Carpet Size: <u> </u> Length x <u> </u> Width = <u> </u> Sq. Ft.		Discount Price \$3.00 per sq. ft.	Regular Price \$3.50 per sq. ft.	On Site Order \$4.75 per sq. ft.
		Amount		

PADDING & VISQUEEN				
Sq. Ft.	Item	Discount Price	Regular Price	Amount
	1/2" Padding	\$1.75 per sq. ft.	\$2.00 per sq. ft.	
	1" Padding	\$3.50 per sq. ft.	\$4.00 per sq. ft.	
	Visqueen - Plastic Covering	\$0.30 per sq. ft.	\$0.40 per sq. ft.	
	Visqueen - Reinforced Mesh Poly	\$0.60 per sq. ft.	\$1.15 per sq. ft.	

Subtotal \$

7 % Tax \$

Amount Due \$

Exhibitor is responsible for removing the visqueen.
You can prearrange for cleaning to handle it for you.

Company Name:

Booth #:

Contact Name:

Phone:

Signature: _____

Print Name:

Signature also indicates you read and accept the Payment Policy and Term and Conditions.

Must order by discount deadline date to receive discounted pricing. Payment Authorization must be completed and returned with order.

There are no exchanges or refunds once item has been delivered to your booth. Cancellation must be received 24 hours prior to first exhibitor move-in day.

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com

MIAMI BEACH CONVENTION CENTER

CARPET - Advance Shipping Address Labels

Use these labels **only** if shipping
CARPET in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by February 2, 2024

Use these labels **only** if shipping
CARPET in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

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TO: Zix Corp
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7204 NW 84th Avenue
Medley, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

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Use these labels **only** if shipping
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TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

Must be received by February 2, 2024

BULK SPACE EXHIBITORS (20' x 20') AND LARGER MUST HAVE ELECTRIC AND CARPET INSTALLED PRIOR TO ARRIVAL OF BOATS AND DISPLAY MATERIALS.

Bulk space exhibitors may have their own carpet installed at **\$4.50 per square yard with non-boat bulk heavy duty visqueen** or **\$4.75 per square yard with boat bulk reinforced visqueen** provided they pre-ship or deliver carpet to the advance warehouse no later than February 2, 2024. **Boat areas require reinforced visqueen.** The carpet must be whole rolls, not a group of pieces. Pre-shipped carpet will be installed before your scheduled check-in time.

Bulk space exhibitors may also have their own padding installed under their carpet at **\$2.81 per square yard**. The rates above refer to ADVANCE, pre-shipped carpet only. Exhibitors who pre-ship will not be charged for warehousing and/or delivery.

Bulk space exhibitors who do not choose to pre-ship their carpet to the advance warehouse, but directly to show site will be charged for installation at **\$5.40 per square yard** which is 30% above the pre-shipment charge.

NO EXTRA CHARGES FOR OVERTIME INSTALLATION WILL BE ASSESSED IF YOU ADVANCE ORDER, PRE-SHIP CARPET AND FOLLOW THESE INSTRUCTIONS.

Number of Carpet Rolls _____ Carpet Color _____ Diagram Enclosed? _____

Visqueen (Please check which applies) Boat Area _____ Non-Boat Area _____

Will padding be included? _____ Number of Padding Rolls _____
Yes/No

Space Size (Length X Width = sq. ft.) _____ ; then _____ ÷ 9 = _____ sq. yd.
Sq. foot

To calculate the square yard of your booth:
multiply the length times the width of
booth. (20' x 20' = 400') That is the square
feet of booth.
Divide that by 9 to get the square yards
(400 ÷ 9 = 44.45 sq. yds.)

Order Item		sq. yd. of your booth	Total
\$4.75 sq. yd. Boat Area	X	_____	= _____
\$4.50 sq. yd. Non-Boat Area	X	_____	= _____
\$2.81 sq. yd. Exhibitor Padding	X	_____	= _____
\$5.40 Non-Pre-Shipped Carpet	X	_____	= _____
\$0.28 sq. yd. Custom Cuts in booth	X	_____	= _____
		Total Due \$	_____

Exhibitor is responsible for removal
of visqueen. Or you can prearrange
for cleaning to handle it for you.

INSTALLATION BLUEPRINTS AND LAYOUTS

This form must be accompanied with a diagram of the booth showing exact layout of pre-shipped carpet. These documents must be received by EXPO no later than January 30, 2024. Mail documents as follows:

A. Installation Blueprints To:
EXPO Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169
Or email plans to **info@expocci.com**

B. Electrical Blueprints To:
Edd Helms
740 International Parkway
Sunrise, FL 33325
OR email plans to **TradeShows@eddelms.com**

PRE-SHIPED CARPET

Carpet must be received at the advance warehouse no later than February 2, 2024. Carpet must be shipped as follows:

Exhibitor Name and Booth Number
Discover Boating Miami International Boat Show
Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Please use the carpet shipping labels provided

ALL OPEN BALANCES MUST BE PAID IN FULL PRIOR TO SET UP

Company Name _____ Booth # _____

Contact Name _____ E-mail _____

Phone _____ Cell Phone _____

AUTHORIZED BY (please print or type) _____ SIGNATURE _____

Return along with our Payment Policy form to Expo email: **info@expocci.com** or Fax: 305-751-1298

STAGE / PLATFORMS				
Qty	Item	Advance Price	Standard Price	Total
Platforms with Black Surface - each platform comes with a black skirt				
	4' x 8' Platform 12" high	\$132.75	\$212.25	
	4' x 8' Platform 24" high	\$159.25	\$238.75	
Carpet Covering for Platforms		Check Color: RED BLACK		
	Carpet	\$117.00	\$154.00	

Please use the grid to indicate the placement of stage/platform

Each Square = 1 foot

Adjacent Booth # _____

Adjacent Booth # _____

Adjacent Booth # _____

Adjacent Booth # _____

STEPS				
Qty	Item	Advance Price	Standard Price	Total
	Set of 12" steps for 24" high platform	\$159.25	\$212.25	
Carpet for Steps		Check Color: RED BLACK		
	Carpet	\$34.50	\$54.50	

TABLE RISERS <i>For the top of your table</i>				
Qty	Item	Advance Price	Standard Price	Total
	4'L x 8"W x 8"H One Step	\$47.50	\$65.00	
	4'L x 8"W x 16"H Two Step	\$58.50	\$70.00	
	6'L x 8"W x 8"H One Step	\$58.50	\$70.00	
	6'L x 8"W x 16"H Two Step	\$70.00	\$88.00	



Sub Total	_____
7% Sales Tax	_____
GRAND TOTAL	_____

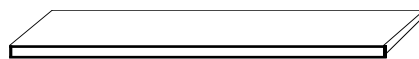
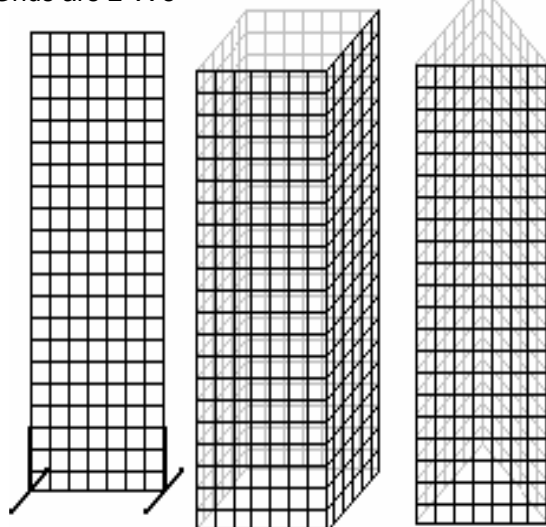
Company Name _____ Booth _____

Contact Name _____ email _____

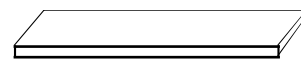
Phone _____ Cell Phone _____

Return with Payment Policy form via Fax: 305-751-1298 or Email: info@expocci.com

Grids are 2' X 8'



4' Grid Shelf



2' Grid Shelf



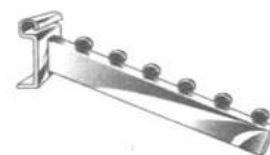
12' Shelf Bracket



12' Face-Out Bracket

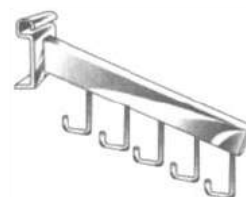


Grid Hooks



7-Way Waterfall

Qty	Description	Advanced Price	Floor Price	Total
_____	2' x 8' Grid with Legs	\$113.75	\$152.00	\$ _____
_____	3 Sided Grid Display	\$264.25	\$351.25	\$ _____
_____	4 Sided Grid Display	\$357.75	\$476.50	\$ _____
_____	2' Grid Shelf	\$31.50	\$47.50	\$ _____
_____	4' Grid Shelf	\$44.00	\$66.25	\$ _____
_____	12" Shelf Bracket	\$11.00	\$16.50	\$ _____
_____	12" Face-Out Bracket	\$11.00	\$16.50	\$ _____
_____	Grid Hooks	\$3.50	\$5.00	\$ _____
_____	7-Way Waterfall	\$11.00	\$16.50	\$ _____
_____	5-Hook Waterfall	\$11.00	\$16.50	\$ _____
		Sub Total	\$ _____	\$ _____
		7% Sales Tax	\$ _____	\$ _____
		Total	\$ _____	\$ _____



5-Hook Waterfall

Return via fax: 305-751-1298
or email: info@expocci.com

Exhibitor _____ Booth _____

Contact Name: _____ email _____

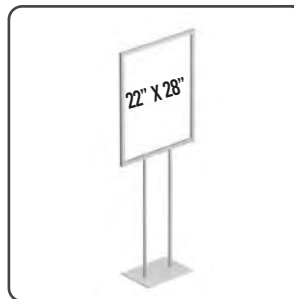
Phone _____ Cell Phone _____



Floor Easel

Qty	Advance Price	Standard Price
	\$34.50	\$43.25
Amount		

*graphic not INCLUDED.



Sign Holder

	Qty	Advance Price	Standard Price
No graphic		\$127.00	\$158.75
Single Graphic		\$171.75	\$214.75
Double graphic		\$217.50	\$272.00
Amount			



Adjustable Arm Rack

Qty	Advance Price	Standard Price
	\$70.00	\$87.50
Amount		



2-Way Waterfall Rack

Qty	Advance Price	Standard Price
	\$87.50	\$109.50
Amount		



Drawing Bowl

Qty	Advance Price	Standard Price
	\$23.00	\$28.75
Amount		



**Black Retractable
Rope Stanchions**

Qty	Advance Price	Standard Price
	\$52.00	\$65.00
Amount		

*MINIMUM ORDER: 2



**Wastebasket
14"L x 10"W x 15"H**

Qty	Advance Price	Standard Price
	\$38.00	\$47.50
Amount		



**Mini Refrigerator
20"L x 20"D x 34"H**

Qty	Advance Price	Standard Price
	\$345.00	\$431.25
Amount		

Subtotal \$

7 % Tax \$

Amount Due \$

Company Name:

Booth #:

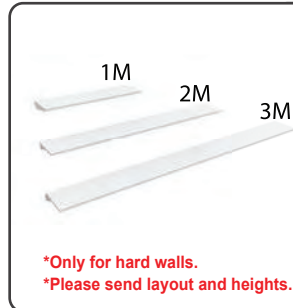
Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com



Black / White Arm Light with Bulb

	Qty	Advance Price	Standard Price
Black		\$72.00	\$90.00
White		\$80.00	\$100.00
Amount			

*Electricity not included.



White Shelves

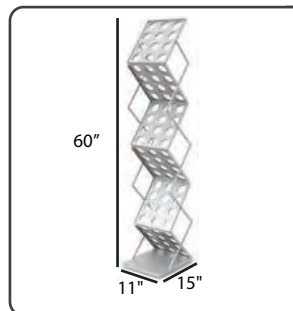
	Qty	Advance Price	Standard Price
1 Meter		\$53.00	\$66.25
2 Meter		\$78.00	\$97.50
3 Meter		\$108.00	\$135.00
Amount			



6' Track Lights with Two Cans

	Qty	Advance Price	Standard Price
Track		\$275.75	\$345.00
Additional Can		\$75.00	\$93.75
Amount			

*Electricity not included.



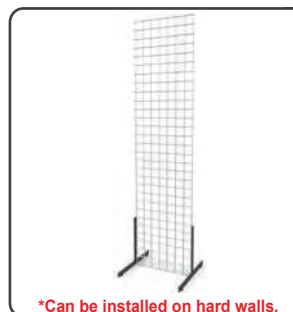
Literature Rack 11"W x 15"D x 60"H

Qty	Advance Price	Standard Price
	\$207.00	\$258.75
Amount		



Rolling TV Stand

Qty	Advance Price	Standard Price
	\$190.00	\$237.50
Amount		



Free Standing Chrome Grid

Qty	Advance Price	Standard Price
	\$219.50	\$274.50
Amount		



TV Rentals

	Qty	Advance Price	Standard Price
43" TV		\$562.00	\$702.50
55" TV		\$689.00	\$861.25
Amount			

*Electricity not included.



Pegboard Panel

	Qty	Advance Price	Standard Price
2' x 8' - Vertical		\$191.00	\$238.75
2' x 8' - Horizontal		\$191.00	\$238.75
4' x 8' - Vertical		\$255.00	\$318.75
4' x 8' - Horizontal		\$255.00	\$318.75
Amount			

Subtotal \$

7 % Tax \$

Amount Due \$

Company Name:

Booth #:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com



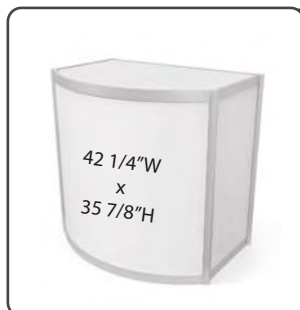
1 meter Cabinet with Sliding Doors & Lock

	Qty	Advance Price	Standard Price	Graphic Size
Front Graphic		\$407.00	\$508.75	38"W x 36"H
White		\$312.00	\$390.00	
Amount				



2 meter Cabinet with Sliding Doors & Lock

	Qty	Advance Price	Standard Price	Graphic Size
Front Graphic		\$581.00	\$726.25	77"W x 36"H
White		\$366.25	\$457.75	
Amount				



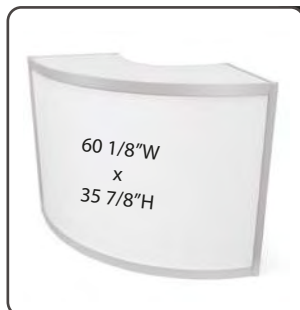
1 meter Curved Cabinet with Sliding Doors & Lock

	Qty	Advance Price	Standard Price	Graphic Size
Front Graphic		\$407.00	\$508.75	42"W x 36"H
White		\$312.00	\$390.00	
Amount				



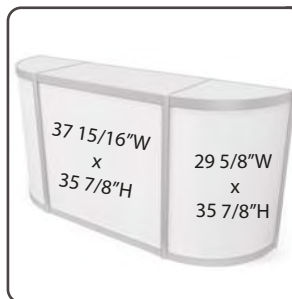
2 meter Curved Cabinet with Sliding Doors & Lock

	Qty	Advance Price	Standard Price	Graphic Size
Front Graphic		\$581.00	\$726.25	86"W x 36"H
White		\$366.25	\$457.75	
Amount				



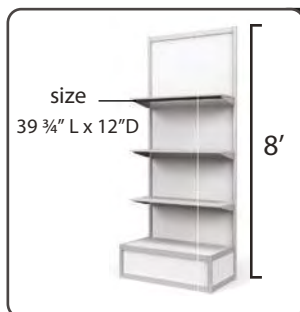
1 meter Diagonal Curved Cabinet without Doors

	Qty	Advance Price	Standard Price	Graphic Size
Front Graphic		\$456.50	\$570.75	60"W x 36"H
White		\$351.00	\$438.75	
Amount				



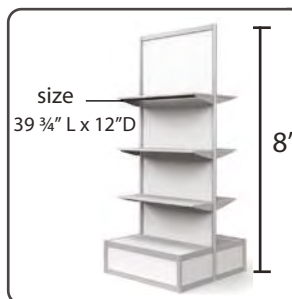
2 meter Curved Corners Cabinet with Sliding Doors & Lock

	Qty	Advance Price	Standard Price	Graphic Size
Graphic		\$610.00	\$762.50	Front: 38"W x 36"H Both Sides: 29 5/8"W x 36"H
White		\$366.25	\$457.75	
Amount				



1 meter Gondola Single Sided with 3 Shelves

	Qty	Advance Price	Standard Price
Straight Shelves		\$361.50	\$452.00
Angled Shelves		\$417.25	\$521.50
Amount			



1 meter Gondola Double Sided with 6 Shelves

	Qty	Advance Price	Standard Price
Straight Shelves		\$452.00	\$565.00
Angled Shelves		\$541.25	\$676.50
Amount			

Subtotal \$

7 % Tax \$

Amount Due \$

Company Name:

Booth #:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com

FULL VISION

38" High x 20" Deep
Full vision show case - White
Discount Rate \$475.00
Standard Rate \$593.75
6' Quantity _____
5' Quantity _____
4' Quantity _____



HALF VISION

38" High x 20" Deep
Half vision show case - White
Discount Rate \$475.00
Standard Rate \$593.75
6' Quantity _____
5' Quantity _____
4' Quantity _____



QUARTER VISION

38" High x 20" Deep
Quarter vision show case - White
Discount Rate \$475.00
Standard Rate \$593.75
6' Quantity _____
5' Quantity _____
4' Quantity _____



WALL CASE

84" High x 18" Deep x 70" Wide
Wall case - White
Discount Rate \$631.00
Standard Rate \$789.25
Quantity _____



TOWER CASE

96" High x 20" Deep x 20" Wide
Tower show case - White
Discount Rate \$557.00
Standard Rate \$696.50
Quantity _____



Electrical outlet is NOT included.

Contact the Electrical Company to place an order.

Sub Total _____

7% Sales Tax _____

Total Due _____

Return this form along with the Payment Policy form
email info@expocci.com or
fax 305.751.1298.

Exhibitor _____ Booth _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____ Contact _____

Important: To ensure that your selection will be available, you must place your order before the Deadline Date.

No guarantee on choice after Deadline Date. EXPO Convention Contractors Inc. is not liable for contents, damages or breakage after cases have been delivered.

Payment Policy: Payment in full of charges including applicable tax, must accompany advance order and must be received by Deadline Date to guarantee delivery of rental unit and discount pricing. All charges are subject to Sales Tax.

Cancellation Policy: Items cancelled before Deadline Date will be refunded 100%. Items cancelled after move-in begins will be invoiced at 50% of original price to cover labor involved.



1-meter Directional with Graphics

Qty	Advance Price	Standard Price	Graphic Size
	\$376.00	\$489.00	38"x 91"
Amount			

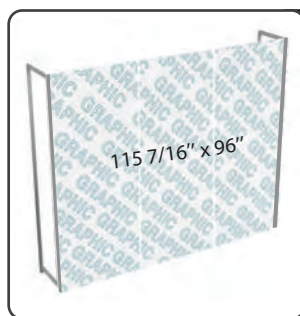
***Frame included.**



1-meter Graphic on PVC

Qty	Advance Price	Standard Price	Graphic Size
	\$356.00	\$463.00	38"x 91"
Amount			

***NO frame included.**



3-meter Overlay Graphic on 3/16" Ultramount

Qty	Advance Price	Standard Price	Graphic Size
	\$1,142.25	\$1,485.00	115 7/16" x 96"
Amount			

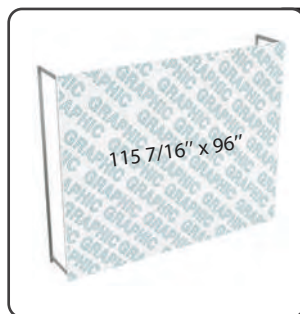
***Frame included.**



Graphic Posters on 3/16" Ultramount

Qty	Advance Price	Standard Price	Graphic Size
	\$61.50	\$80.00	20"x 30"
	\$89.00	\$115.75	24"x 36"
	\$178.00	\$231.50	36"x 48"
Amount			

***NO frame included.**



3-meter Digital Banner

Not Available to Order 2 Weeks Prior to Move-in

Qty	Advance Price	Standard Price	Graphic Size
	\$1,142.25	\$1,485.00	115 7/16" x 96"
Amount			

***Frame included.**



Pull up Banner

Qty	Advance Price	Standard Price	Graphic Size
	\$371.50	\$483.00	33 1/2"x 80"
Amount			

PRINTING PRICE PER SQ-FT FOR ANY CUSTOM SIZE IS: \$15.00

- Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality).
- Convert all fonts to outlines.
- Send Graphic Files ready to print to info@expocci.com

Subtotal \$

7 % Tax \$

Amount Due \$

Company Name:

Booth #:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com

EXPO HARD WALL BOOTH OPTIONS

All our standard hardwall Custom Booths on the next few pages come in White.
available colors:



Black



Grey



Blue



Green



Beige

Do you want something different than the same old booth? Call our Custom Design Department! We will custom design a booth to best show off your product!

For more information call our Design Team at 305.751.1234
or email info@expocci.com

QTY	ITEM	WHITE HARDWALL		COLOR HARDWALL		COLOR CHOICE	TOTAL
		ADVANCE PRICE	STANDARD PRICE	ADVANCE PRICE	STANDARD PRICE		
	Turnkey Rental Booth 101	\$3,223.25	\$4,190.25	\$3,389.25	\$4,406.00		
	Turnkey Rental Booth 102	\$3,223.25	\$4,190.25	\$3,389.25	\$4,406.50		
	Turnkey Rental Booth 103	\$3,444.75	\$4,478.25	\$3,611.75	\$4,695.25		
	Turnkey Rental Booth 105	\$1,760.75	\$2,289.00	N/A	N/A		
	Turnkey Rental Booth 201	\$5,225.50	\$6,793.25	\$5,559.50	\$7,227.50		
	Turnkey Rental Booth 202	\$5,919.00	\$7,694.75	\$6,298.50	\$8,188.00		

All orders made after deadline will incur a 30% late fee.

Electrical is Not Included.

7% Tax \$

Amount Due \$

(Insert Header Sign Copy in Box)

Black Helvetica Letters are Standard

Additional Requests: _____

Company Name:

Booth #:

Contact Name:

Email:

Phone:

Fax:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com



Turnkey Rental Booth 101

INCLUDED ITEMS:

- 10' x 10' Grey carpet
- 1 - Company logo/name header (size: 85 5/8" x 10"H)
- 1 - Custom curved counter with doors for storage and your graphic logo on counter (size: 60 1/8" x 35 7/8"H)
- 1 - Table
- 3 - Chairs
- 1 - Wastebasket
- 3 - Arm lights (Electrical is Not Included)
- Delivery, Installation & Dismantle

White HW Advance Price \$3,223.25/Standard Price \$4,190.25

Color HW Advance Price \$3,389.25/Standard Price \$4,406.00



Turnkey Rental Booth 102

INCLUDED ITEMS:

- 10' x 10' Grey carpet
- 1 - Company logo/name header (size: 96 1/2" x 10"H)
- 3 - Built-in counters with doors for storage
- 1 - Table
- 3 - Chairs
- 1 - Wastebasket
- 3 - Arm lights (Electrical is Not Included)
- Delivery, Installation & Dismantle

White HW Advance Price \$3,223.25/Standard Price \$4,190.25

Color HW Advance Price \$3,389.25/Standard Price \$4,406.00



Turnkey Rental Booth 103

INCLUDED ITEMS:

- 10' x 10' Grey carpet
- 1 - Company logo/name header (size: 85 5/8" x 10"H)
- 2 - Built-in Counters with doors for storage
- 4 - Clear shelves lit from above
- 1 - Table
- 3 - Chairs
- 1 - Wastebasket
- 3 - Arm lights (Electrical is Not Included)
- Delivery, Installation & Dismantle

White HW Advance Price \$3,444.75/Standard Price \$4,478.25

Color HW Advance Price \$3,611.75/Standard Price \$4,695.25



Turnkey Rental Booth 105

INCLUDED ITEMS:

- 10' x 10' Gray carpet
- 1 - Metal frame (size 10' W x 8' H)
- 3 - Graphics (size 2.5' W x 7' H)
- 3 - Arm lights - (Electrical is Not included)
- Delivery, Installation & Dismantle

Advance Price \$1,760.75/Standard Price \$2,289.00



Turnkey Rental Booth 201

INCLUDED ITEMS:

- 10' x 20' Grey carpet
- 1 - Company logo/name header (size: 85 5/8" x 10"H)
- 1 - Curved counter w/doors & logo (size: 42 1/8" x 35 7/8"H)
- 4 - Shelves
- 1 - Table
- 3 - Chairs
- 1 - Wastebasket
- 6 - Arm lights (Electrical is Not Included)
- Delivery, Installation & Dismantle

White HW Advance Price \$5,225.50/Standard Price \$6,793.25

Color HW Advance Price \$5,559.50/Standard Price \$7,227.50



Turnkey Rental Booth 202

INCLUDED ITEMS:

- 10' x 20' Grey carpet
- 1 Company logo/name header (size: 77"x 10"H)
- Meeting area with plexi & graphics (size: 1- 77"x 20"H, 1- 77" x 34"H)
- 1 - Counter with company logo (size: 37 15/16" x 35 7/8"H)
- 2 - Table
- 6 - Chairs
- 1 - Wastebasket
- 6 - Arm lights (Electrical is Not Included)
- Delivery, Installation & Dismantle

White HW Advance Price \$5,919.00/Standard Price \$7,694.75

Color HW Advance Price \$6,298.50/Standard Price \$8,188.00

SHIPPING SERVICES

FOR ALL YOUR
TRADESHOW NEEDS



OUR IN HOUSE PREFERRED CARRIER



ARE YOU SHIPPING TO ☐ or FROM ☐ A TRADESHOW ?

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the **ADVANCE WAREHOUSE**

CONTACT INFO

COMPANY NAME

CONTACT NAME

PHONE NUMBER

E-MAIL

SHOW NAME

PICKUP ADDRESS

BUSINESS HOURS

INSTRUCTIONS

Please fill out this area of the form to the best of your knowledge in regards to your company's pick-up/destination address. This section does not pertain to the tradeshow advance or direct shipping address.

Is there a Loading Dock? ☐ YES ☐ NO

Residential Area? ☐ YES ☐ NO

Does the driver need to go in the Building? ☐ YES ☐ NO

Does the driver need to go in elevator? ☐ YES ☐ NO

PICK UP LOCATION ☐ Office ☐ Dock ☐ Other

Our service is a 5-7 business day ground shipping service only, Monday-Friday

High Cost Delivery Areas: NYC - Special Rates May Apply CA - Surcharge Applies

PICKUP DATE

DATE SHIPMENT MUST ARRIVE AT DESTINATION

NUMBER OF PIECES

Type of Shipment ☐ Pallet / Skid ☐ Fiber Case ☐ Carton
☐ Crate ☐ Other

Dimensions

Aprox. Weight

DESTINATION ADDRESS

SHOW NAME

BOOTH #

COMPANY NAME

ADDRESS

SIGNATURE

The rate quoted is an estimate only and the final charges will be billed upon receipt of freight at your destination. Additional charges will incur due to weight difference and/or delivery issues, such as no loading dock, truck with lift gate needed, inside delivery, stairs/elevator. delivery, redeliver/pickup.

SHIPPING TO, **AND**
FROM YOUR TRADESHOW
MADE
EFFORTLESS

305.751.1234 | info@expocci.com

- All shipments are required to have documented certified weight tickets.
- If material does not include a weight ticket, Expo Convention Contractors, Inc. will weigh material.
- No collect shipments will be accepted.
- Rates are based on per shipment on the inbound weight and the date/time freight received.
- Standard rate will apply if payment is not received by the advance rate deadline.

Weight	Advance Pricing	Direct Pricing
	Shipment(s) arriving by February 3, 2023	Shipment(s) arriving between February 8-13, 2023
0 to 100 lbs.	\$ 101.75	\$ 125.00
101 to 300 lbs.	\$ 270.50	\$ 324.75
301 to 500 lbs.	\$ 406.75	\$ 486.50
501 to 1,000 lbs.	\$ 628.50	\$ 747.50
1,001 to 1,500 lbs.	\$ 894.00	\$ 1,064.00
1,500 lbs. to 2,000 lbs.	\$ 1,058.50	\$ 1,379.25
2,001 lbs. and over	\$0.77 per pound	\$0.93 per pound

CRATED / CARTONED / PACKAGED / SKIDDED MATERIAL Rates above include all labor and equipment required to unload shipment, storage at no charge for 30 days prior to set-up time, delivery to exhibit space, handling of empty containers to and from booth area, and reloading of shipment onto outbound carrier at the close of the event.

AMOUNT = _____

SHIPMENTS REQUIRING SPECIAL HANDLING will be handled at the exhibitors risk and will be charged the above published rates plus 25%. Includes, but is not limited to any shipment that is loaded and/or packed in such a manner as to require additional handling, ground loading, side door loading, constricted space loading, designated piece loading, stacked shipment(s) and crates.

- * Includes shipments that are loose and not in crates, cases, boxes, and/or non-skidded machinery without proper lifting bars or hooks.
- * Includes shipments arriving on site before or after target date.
- * Includes shipments arriving at the warehouse after February 3, 2022 and during show hours.

RATE x 25% = _____

OVERTIME RATES in the amount of 25% of the above mentioned rates will be assessed and applied each way to freight either received at the warehouse or show-site that must be moved into or out of booth(s) before 8:00am or after 4:30pm Monday to Friday and/or on Saturday and/or Sunday.

RATE x 25% = _____

ESTIMATED TOTAL DUE = _____

EXPO WILL NOT BE RESPONSIBLE FOR ANY DAMAGES. Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leaves your place of business and end when it is returned to your facility after the show.

Company Name:	Booth #:
Contact Name:	Email:
Phone:	Fax:

Exhibitors may pre-ship to the advance warehouse or deliver directly to show site.

Please check off all that pertain to you:

We encourage all exhibitors to ship or deliver directly to the advanced warehouse for the smoothest move-in. The warehouse will accept deliveries through Friday, February 2, 2024.

On-site company contact: _____ cell: _____

Option A: PRE-SHIP to the ADVANCE WAREHOUSE:

____ # pieces - crates and/or pallets of exhibit materials

____ # rolls of carpet, _____ color **OR** _____ Rent carpet

____ # boat dollies **OR** _____ Do Not have dollies

Advance Warehouse DEADLINE: Crated and skidded shipments will be accepted at the warehouse beginning January 8, 2024 through February 2, 2024. **Shipments will be delivered to your space by your target date and time.** All display product will be accepted and placed on a pallet and shrink wrapped upon arrival if necessary, including boxes. All shipments must be pre-paid. **No Collect shipments will be received.** All shipments should be made on commercial bills of lading. Bills of lading are to be addressed identically with that of the exhibit material.

Option B: DIRECT-SHIP to show site:

All Direct Shipments will be notified of a target date by the EXPO Freight Department. Please contact the Freight Department if you have loose goods or require special rigging assistance un-crating, or additional handling labor or equipment to facilitate installation of your display.

The following information is required for ALL DIRECT SHIPMENTS to the Miami Beach Convention Center

____ # rolls of carpet, _____ color **OR** _____ Rent carpet

What size truck will be delivering your freight?

____ Personal Owned Vehicle (POV) **SMALL PACKAGE:**

____ Rental - specify size below

____ 20' - 24' ____ 48' semi ____ 53' semi

Name of Trucking Company: _____

ALL OUTBOUND SHIPMENTS REQUIRE A STRAIGHT BILL OF LADING. Bill of Lading (BOL) forms are available at the Exhibitor Service Center in the Miami Beach Convention Center. Failure to turn in a completed Bill of Lading to the Freight Department Service Desk may cost the exhibitor additional handling and shipping charges.

Do not leave your BOL on your booth!

Deadline for your carrier to check-in for pick-up is Thursday, February 22, 2024 at 10:00am.

Exhibiting Company: _____ Booth/Slip: _____

Shipping Address: _____ City: _____ State: _____ Zip: _____ Country: _____

Contact Person: _____ Phone: _____

Email: _____ Fax: _____

Fax to 305-751-1298 or email to info@expocci.com

Shipping & Material Notification is required from all exhibitors.

No carrier pick up on Sunday, February 18, 2024.

Deadline to check in at the Miami Beach Convention Center for pick-up is Thursday, February 22, 2024 at 10:00am.**

Blank Bills of Lading can be picked up at the Freight Service Desk at the Expo Service Center.

- 1) All outbound shipments require a straight bill of lading.
- 2) All pieces must be labeled individually.
- 3) After materials are packed, labeled and ready to be shipped, return completed Bill of Lading to the Freight Service Desk. DO NOT leave your Bill of Lading in your booth.
- 4) Provide your designated carrier with pick-up information including deadline to check-in at the staging yard.

****EXPO Convention Contractors, Inc. reserves the right to ship materials if carriers do not check in by the deadline on Thursday, February 22, 2024 at 10:00am and/or a Bill of Lading is not on file with the Freight Department.**

All freight forced by EXPO Convention Contractors, Inc. will be shipped via eLogistics, and all charges are the responsibility of the Exhibiting Company for whom materials have been shipped.

For your convenience, eLogistics Representative will be on-site to handle outbound transportation.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. **It is suggested that exhibitors arrange all-risk coverage.** This can be done by "riders" to your existing policies.

Need Assistance?

Call EXPO at 305-751-1234 or email us at info@expocci.com. You can also visit the Freight Service Desk in The Expo Service Center.

DISCOUNT DEADLINE:

SHIPPING INSTRUCTIONS PRIOR TO SHOW - ALL SHIPMENTS MUST ARRIVE PRE-PAID

(Payment Must be on file when received for Material Handling charges)

1. Expo Convention Contractors, Inc. MUST have a credit card on file or the shipments will be held until one is received. If no payment is on file this may delay the delivery of your materials to your booth and setup.
2. Shipments must be consigned to EXPO Convention Contractors, Inc. The hotel and/or convention site do not have the facilities to receive such shipments and they will be refused.
3. All shipments must be properly labeled and addressed to the warehouse or facility. Exhibits left without a Bill of Lading filled out will be forced through our house carrier eLogistics/returned to our warehouse and held for disposition at an additional charge, Expo is not responsible for condition, count or content until such time exhibits or materials are picked up for removal after the exhibition's close.
4. All materials should be properly insured against fire, theft and all hazards while in transit to and from your booth and for the exhibition's duration picked up for removal after the exhibition's close.
5. All shipments requiring special handling for reasons including, but not limited to, length, width or height, are handled on a time and material basis.
6. Expo Convention Contractors, Inc., as the Official Drayage Contractor, has control over all freight docks, doors, elevators, and crate storage areas. A charge of \$50.00 per crate, box or carton is assessed for any shipment not handled by Expo Convention Contractors, Inc., when Expo is required to handle storage of empty containers.
7. Remove all expired shipping labels before shipping to avoid confusion.
8. Collect shipments are not accepted and will be refused upon delivery.



**USE OUR IN HOUSE PREFERRED CARRIER FOR ALL YOUR SHIPPING NEEDS
MAKE SHIPPING TO AND FROM YOUR TRADESHOW EFFORTLESS**

For a preliminary shipping quote, please complete the eLogistics form on page 24 and return to info@expocci.com. The following information is needed in order for us to provide a quote:

- Company Name, Contact Name/Phone Number, Show Name/Booth #, Pickup Address/Destination Address, City, State, Zip.
- Approximate Weight, Number of Pieces, Type of Pieces in Shipment, i.e., skid, carton, crate, Dimensions, Business Hours
- Is there a Loading Dock, Does Driver have to go in Building and/or Elevator, Residential Area

We will respond with a preliminary quote based on estimated weight and above information within 24 hours when requested Sunday-Thursday. Our service is ground 5-7 business day shipping only.

SHIPPING INSTRUCTIONS AT CLOSE OF CONVENTION /TRADESHOW

(You MUST Fill out a BOL at show-site or request a pre-printed BOL)

EXPO CONVENTION CONTRACTORS, INC. WILL REROUTE ALL OUTBOUND SHIPMENTS UNLESS SPECIAL ARRANGEMENTS ARE MADE.

1. You must fill out a Bill of Lading at the Expo Service Desk at the close of the show or request a pre-printed Bill of Lading at least one week prior to show open. We will not turn over the materials to your carrier without a Bill of Lading.
2. Your account must have a zero balance and we must have payment on file for any outbound handling charges or your freight will not be turned over to your carrier. Outbound handling charges, i.e. overtime move-out, special handling, return to warehouse, reroute shipping charges, etc.
3. If your freight carrier does not check-in on time your freight will be rerouted through our preferred carrier eLogistics and shipping charges will apply. If available and chosen on the Bill of Lading freight may be returned to our warehouse at an additional charge for your carrier to pick-up at a later date.
4. Exhibitor routing of outbound shipments is honored when possible. However, we reserve the right to reroute as necessary. All outbound shipments must be tendered with a Bill of Lading turned into the service desk at show site. In the event the designated carrier fails to pick up by a specified time, Expo Convention Contractors, Inc. will reroute said shipments.

INSURANCE

(This Form Must Be Signed and Returned with the Material Handling Authorization)

Expo Convention Contractors, Inc. is not responsible for the count or content of material after it has been placed in the exhibit areas.

Exhibitor agrees to hold harmless Expo Convention Contractors, Inc. from responsibility for concealed and/or apparent damage to uncrated and or unskidded exhibit material.

Please make certain all materials are properly insured against "ALL RISK" from the time your materials leave your facility until they are returned back to your facility after the show.

AUTHORITY TO HANDLE & BILLING INSTRUCTIONS. ACCEPTANCE OF ALL ITEMS AND CONDITIONS HEREIN STATED:

Company Name:		Booth #:
Address:		
Attention:	Phone:	Fax:
City:	State:	Zip Code:
Authorized by (please print):		Title:
Signature:		Convention /Tradeshow:

To ensure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer.

Please return via fax along with payment policy form to 305.751.1298 or email to info@expocci.com

MATERIAL HANDLING INFORMATION & ADDITIONAL CHARGES

SPECIAL HANDLING

Rate as shown on Material Handling Authorization Form

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without rehandling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

OVERTIME

Surcharge: 25%

Based on show move-in/move-out schedule and/or late driver check-in, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. Your advance warehouse shipments may be received during straight time, but due to scheduling conflicts beyond EXPO's control may be moved into the exhibit hall on overtime. Any additional overtime charges will be invoiced at show site and are subject to change pending move-in/move-out schedules. Handling times will be documented on shipping documents. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the EXPO Service Desk AND the driver has checked in.

LATE SHIPMENTS

Surcharge: 25%

A surcharge will apply to shipments not arriving within the published dates (refer to Show Information page for dates) for advance warehouse or arriving on show site after show opening.

UNCRATED SHIPMENTS

Rate as shown on Material Handling Authorization Form

An additional charge of 50% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated, or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show and is based on the weight of the shipment handled.

OFF-TARGET DELIVERIES

Surcharge: 25%

For targeted shows (exhibitors who received/requested a Targeted Date/Time), a surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time.

PADDED VAN DELIVERIES

Surcharge: \$8.00/CWT

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

MARSHALING YARD

Surcharge: Maximum \$20.00

Where EXPO Convention Contractors, Inc. as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, EXPO may charge a fee per shipment processed through the marshaling yard.

REWEIGH OF SHIPMENTS

Surcharge: \$25.00 per forklift load

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

EMPTY CRATE STORAGE

Surcharge: \$50.00 per piece

A charge per crate, carton or skid applies when EXPO handles the storage and return of empties from a shipment not received by EXPO and therefore not subject to material handling charges.

ENVELOPE DELIVERIES

Surcharge: \$10.50 per envelope

During show hours at the show facility, a charge will apply to receiving and delivering envelope packages to your booth.

ACCESSIBLE STORAGE

Surcharge: Based on applicable Labor rate (refer to labor order form)

Accessible storage will be accessible during the show, but not necessarily by exhibitors. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

SPECIAL HANDLING

Surcharge: BASED ON WEIGHT OF MATERIALS AND LOCATION

Shipments arriving at the warehouse during Expo show move-in days and/or Exhibitor Move-in Days will be charged a Special Handling Fee. This fee will be based on the shipment received and the Delivery Location. The minimum charge will be \$250.00. Please see the Expo Quick Facts for Delivery Days, Times and Location.

Return to Warehouse Service Fee After Show after Material Handling and Overtime Charges:

Surcharge: \$15.00 per CWT, Minimum \$50.00

(crated materials only, uncrated materials will not be accepted at warehouse)

MOBILE SPOTTING FEE

Surcharge: \$375.00 round trip ST charge/\$650.00 round trip OT charge

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPO determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPO personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

If you have any questions about material handling, please contact EXPO Customer Service department.

MATERIAL HANDLING Q & A

What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?

Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is a "certified weight ticket"?

A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location, pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show. Material handling begins at the time your shipment arrives to the docks (please refer to "What is material handling?" for the full definition.)

Do I need to order a fork lift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials.

What does CWT mean?

CWT is an acronym for Century Weight, therefore it means per 100 lbs.

IMPORTANT FACTS ABOUT ADVANCE SHIPMENTS

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPO will begin accepting your shipments 30 days prior to first show open day (date may vary depending on show schedule).

The warehouse will receive shipments Monday-Friday, 8:00am - 3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.)

Crates, cartons, skids, fibercases, and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

MATERIAL HANDLING CHARGES

What determines how much I'm charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?

Material handling services, whether used completely, or in part, are offered as a package. When recording weight, round up to the next 100 lbs.
For example: 185 lbs. = 185 lbs X RATE = \$ Amount or minimum charge, whichever is greater.

Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization and Material Handling Additional Services forms included in the manual for all applicable fees.

MATERIAL HANDLING CHARGES

What are specialized carrier shipments?

Shipments that arrive via small package carrier such as FedEx Express Service, UPS small package service or DHL small package service AND do not have a certified weight ticket included with shipment. This applies to packages weighing under 100 lbs.

How do I calculate my specialized carrier shipment?

Charges for specialized carrier shipments are based on per carton, per delivery.
Example: I'm shipping 3 packages via FedEx, how much will I be charged? 3 x per carton rate = \$ amount charged (plus any additional fees that may apply).

Please be advised that your whole shipment may not arrive to its destination at one time. Therefore, you may be charged per each delivery, and minimum charges may apply.

CRATED~UNCRATED~SPECIAL HANDLING

What are CRATED materials?

Materials delivered that are skidded or in a container that can easily be unloaded/ reloaded with no special handling required.

What are UNCRATED materials?

Materials delivered that are loose, pad-wrapped or unskidded without proper lifting bars and/or hooks.

What is SPECIAL HANDLING?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

IMPORTANT FACTS ABOUT DIRECT SHIPMENTS

What are direct shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.
Crates weighing over 5,000 lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

LIABILITY INSURANCE

What is and why would I need liability insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required.

Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

OUTBOUND SHIPMENTS

You must complete an EXPO Material Handling Agreement (MHA) for all outbound shipments. A MHA will be distributed at show site if all services have been paid in full, or you can request one at the customer service desk.

Upon completion of packing and labeling of your materials, complete the bill of lading with all required information, and return to customer service. If you have questions on how to complete your bill of lading, please ask a EXPO customer service representative located at the customer service desk.

If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your MHA).

MIAMI BEACH CONVENTION CENTER

Advance Shipping Address Labels:

ADVANCE WAREHOUSE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

Expo Convention Contractors, Inc.
Miami International Boat Show
Zix Corp
C/O T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Receiving January 8, 2024 - February 2, 2024

Monday - Friday 8:00am - 4:00pm

ADVANCE WAREHOUSE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

Expo Convention Contractors, Inc.
Miami International Boat Show
Zix Corp
C/O T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Receiving January 8, 2024 - February 2, 2024

Monday - Friday 8:00am - 4:00pm

ADVANCE WAREHOUSE

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Monday - Friday 8:00am - 4:00pm

ADVANCE WAREHOUSE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

Expo Convention Contractors, Inc.
Miami International Boat Show
Zix Corp
C/O T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Receiving January 8, 2024 - February 2, 2024

Monday - Friday 8:00am - 4:00pm

MIAMI BEACH CONVENTION CENTER

DIRECT Shipping Address Labels:

DIRECT TO SHOW SITE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

TO: Expo Convention Contractors, Inc.
Miami International Boat Show
C/O Miami Beach Convention Center
1901 Convention Center Drive
Miami Beach, Florida 33139

Receiving February 7 - 12, 2024

DIRECT TO SHOW SITE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

TO: Expo Convention Contractors, Inc.
Miami International Boat Show
C/O Miami Beach Convention Center
1901 Convention Center Drive
Miami Beach, Florida 33139

Receiving February 7 - 12, 2024

DIRECT TO SHOW SITE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

TO: Expo Convention Contractors, Inc.
Miami International Boat Show
C/O Miami Beach Convention Center
1901 Convention Center Drive
Miami Beach, Florida 33139

Receiving February 7 - 12, 2024

DIRECT TO SHOW SITE

BOOTH # _____

TO: _____
(Exhibiting Company Name)

TO: Expo Convention Contractors, Inc.
Miami International Boat Show
C/O Miami Beach Convention Center
1901 Convention Center Drive
Miami Beach, Florida 33139

Receiving February 7 - 12, 2024

To assist you in planning for your participation in this event, we are certain you appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling. To help you understand the Area Work Rules, we ask you to read the following:

FREIGHT HANDLING

The Local Union claims jurisdiction over the operation of all material handling equipment, all unloading and reloading. An exhibitor may move material that is hand-carriable by one person in one trip, without the use of dollies, hand truck or other mechanical equipment. When exhibitors choose to hand-carry in accordance with the foregoing, they are not permitted access to the loading dock area(s).

EXPO is responsible for receiving and handling all exhibit materials and empty crates. It is our responsibility to manage loading docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition.

EXHIBIT INSTALLATION AND DISMANTLING

We have an contract with the Local Union which claims jurisdiction over the installation and dismantle of tradeshow and exhibits. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full time employees can provide, must be rendered by the Union. Labor can be ordered in advance by returning the Labor form, or at show site, at the service desk. Proof of full time employment status may be requested by the Union Steward of any personnel working on your booth.

GRATUITIES

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when union employees have fifteen minute paid breaks. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

EXPO HOLD HARMLESS AGREEMENT / VEHICLE SPOTTING

The Association and Exhibitor will hold harmless EXPO Convention Contractors, Inc. for any damage or injury resulting from vehicle spotting. Damage or injury to Vehicle / Driver / 3rd Party Personnel / Display.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. It is recommended that any questions arising with regard to union jurisdiction or practices be directed to an EXPO management representative.

DISCOUNT DEADLINE:

POV's (Personally Owned Vehicles) are defined as:

Cars, pick-up trucks, vans and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service or that have material that requires mechanical assistance to unload, will be directed to the Marshalling Yard and will be charged as material handling by weight.

Vehicles that Qualify:



Sedan

SUV



Pickup Truck

Van

Vehicles that DO NOT QUALIFY:



Trailer



Trailer



Sprinter Van



Commercial Van



Rental Truck



Box Truck



Flatbed/Stakebed

CARTLOAD SERVICE RATES: To ease the move-in and move-out of exhibitors with POV's, Cart Service will be offered including one (1) freight laborer with one (1) cart, one (1) trip from the dock to your booth, or booth to the dock at a charge of **\$131.50 each way**.

You must check in at the Marshalling Yard on a first come, first serve basis and a number will be assigned. You will then be directed to the MBCC and an appropriate location to unload as it becomes available. There must be two (2) people with your vehicle - one person to go with your materials to the booth and one person to re-move your vehicle from the unloading area.

POV CARTLOAD SERVICE is aimed at those exhibitors requiring minimum assistance to facilitate the move-in/out process for them, skidded or palletized items do not qualify. Freight over 250 lbs. or freight that is too large, will be handled as drayage at the material handling rates published on the manual.

SELF UNLOAD - LOAD-IN PROCEDURES FOR DIRECT DELIVERIES BY EXHIBITOR VEHICLES (POVS)

- * POV's must check in at the Marshalling Yard on a first come, first serve basis and a number will be assigned. You will then be directed to the MBCC and an appropriate location to unload as it becomes available.
- * Self unloading is for exhibitors who have small hand carry items. Vehicles must not be left unattended in unloading areas. Any unattended vehicle will be towed at the owner's expense.
- * All unloading is to be done by the exhibitor. EXPO Labor will not assist with the unloading nor will Expo tools be loaned out to exhibitors. You must bring your own.
- * Follow the POV signs to the check in desk.
- * Once checked in, the POV Manager will direct vehicles to the area to unload your product. Wait times will vary daily. Expect longer wait times on Monday, February 12, 2024 and on Tuesday, February 13, 2024.
- * Security guards will deny access to the unloading area and/or unloading without proper authorization passes which can only be obtained from the POV Manager.
- * Once unloaded, vehicles must be removed from the area immediately.
- * All empty containers must be removed by the exhibitor and stored by the exhibitor during the show or arrange for paid storage with the EXPO Service Desk.

EXPO WILL NOT BE RESPONSIBLE FOR ANY DAMAGES. Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leaves your place of business and end when it is returned to your facility after the show.

Exhibitor:

Booth #:

Date:

Time:

Number of Trips:

Return along with the Payment Policy form via email info@expocci.com or Fax 305.751.1298

Labor Information			Discount Price	Standard Price
Straight Time	Monday - Friday	8:00 am - 4:30 pm	\$76.50	\$96.00
Over Time	Monday - Friday Saturday & Sunday	4:30 pm - 8:00 am All Day	\$114.75	\$144.00
Double Time	Holidays	All Day	\$153.00	\$192.00

Expo Supervisory Fee is 40% of total cost or \$60.00, whichever is greater.

Please note

- Hours are based on estimates, you will be invoiced for actual time incurred.
- Requested times are not guaranteed and are based on availability.
- Minimum one hour will be charged. Additional time will be billed in half-hour increments.
- If Labor order is cancelled within 24 hours of scheduled services, total charges will be assessed.

Boat Areas Must use the Bulk Carpet Order Form.

Is Labor for laying your own carpet?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Is Labor for assembling sign for hanging?	Yes <input type="checkbox"/> No <input type="checkbox"/>
--------------------------------------	--	---	--

INSTALLATION						
Your Supervisor's Name: Cell Number:				Expo Supervision? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

DISMANTLE						
Your Supervisor's Name: Cell Number:				Expo Supervision? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Please complete this section if you have chosen EXPO to supervise your installation and/or dismantling.

Set-up Information for Installation:	
Please check all that apply and provide information where requested.	
Booth size:	_____ X _____
Forklift required:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Carpet is?	<input type="checkbox"/> Owned <input type="checkbox"/> Rented from EXPO
Carpet padding?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Drawings?	<input type="checkbox"/> Faxed to EXPO <input type="checkbox"/> Shipped w/exhibit crates

Electrical Information:	
<input type="checkbox"/>	Electrical should go under the carpet (diagram is attached)
<input type="checkbox"/>	Electrical drawings are attached
<input type="checkbox"/>	Electrical drawings are with exhibit in crate number
<input type="checkbox"/>	Electrical drawings were sent to the official contractor
Services You Have Ordered (please check all that apply):	
<input type="checkbox"/>	Electrical
<input type="checkbox"/>	Furniture
<input type="checkbox"/>	Booth Cleaning
<input type="checkbox"/>	Telephone/Internet
<input type="checkbox"/>	A/V Equipment

Inbound Freight Information	
Carrier Company Name: _____	
# of pieces: _____	Weight of Shipment: _____
Is Shipment?	<input type="checkbox"/> Crated <input type="checkbox"/> Uncrated
Tracking/Pro#: _____	
Estimated arrival date: _____	
Shipment to arrive at: <input type="checkbox"/> Warehouse <input type="checkbox"/> Show Site	

Outbound Freight Information	
Carrier Company Name: _____	
Delivery Shipment To: _____	
Address: _____	
City, State, Zip: _____	
Type of Service (air, van line, ground, etc.): _____	
<i>If for any reason your shipment is not picked up by your carrier, please choose one of the following options: (Initial beside preferred option)</i>	
Force freight through EXPO's preferred carrier: _____	
Send shipment back to EXPO warehouse: (\$50.00 min. fee) _____	

Company Name: _____

Booth #: _____

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com

Qty.	Item Description	Discount	Regular	Amount
FORKLIFT RENTAL - UP TO 5,000 LB CAPACITY				
	Straight-time Hourly Rental	\$160.00	\$208.00	
	Overtime Hourly Rental	\$211.50	\$259.75	
	Double-time Hourly Rental	\$257.25	\$337.50	

Please note:

One Hour Minimum per forklift. Rate structure includes lift and (1) operator only.

Minimum crews are based on scope of work and area jurisdiction.

Additional labor and ground men will be billed at the hourly rate.

The minimum charge for labor and equipment thereafter is charged in half (1/2) hour increments.

Orders cancelled without 24-hour notice will be charged a one (1) hour cancellation fee.

Qty.	Item Description	Discount	Regular	Amount
FORKLIFT RENTAL - UP TO 10,000 CAPACITY				
	Straight-time Hourly Rental	\$311.50	\$397.50	
	Overtime Hourly Rental	\$389.50	\$506.00	
	Double-time Hourly Rental	\$506.50	\$657.50	

Qty.	Item Description	Discount	Regular	Amount
FORKLIFT RENTAL - UP TO 20,000 CAPACITY				
	Straight-time Hourly Rental	\$560.50	\$727.75	
	Overtime Hourly Rental	\$730.25	\$915.75	
	Double-time Hourly Rental	\$961.25	\$1,249.50	

Installation	
Date Needed	Time

Qty.	Item Description	Discount	Regular	Amount
RIGGING FOREMAN LABOR PER MAN HOUR				
	Straight-time Hourly Rental	\$119.25	\$155.00	
	Overtime Hourly Rental	\$212.75	\$276.00	
	Double-time Hourly Rental	\$238.50	\$309.75	

Dismantle	
Date Needed	Time

Qty.	Item Description	Discount	Regular	Amount
RIGGERS AND MATERIAL HANDLERS PER MAN HOUR				
	Straight-time Hourly Rental	\$104.00	\$134.75	
	Overtime Hourly Rental	\$184.50	\$240.00	
	Double-time Hourly Rental	\$207.00	\$269.00	

Please state what the forklift is for:

Exhibitor _____ Booth _____

Phone _____ Fax _____ email _____

Contact _____ On Site Contact cell _____

Fax: 305.751.1298 or Email: info@expocci.com

INSTRUCTIONS	EQUIPMENT AND LABOR RATES TO HANG SIGNS
<p>All hanging signs must conform to Show Management rules and regulations and facility limitations.</p> <p>All overhead hanging signs or banners must be handled by Expo Convention Contractors, Inc. Overhead hanging signs must be sent in separate containers directly to Expo Convention Contractors, Inc. warehouse using the enclosed HANGING SIGN LABELS</p> <p>Hanging anchor points must be pre-fabricated and ready for use.</p> <p>Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE order form.</p> <p>For Signs other than banners, include blueprint or drawing containing detailed information so hanging anchor points can be determined.</p>	<p>*RATES - MINIMUM: 1 CREW FOR 1 HOUR (Crew = 2 men)</p> <p>Advance Rate - \$605.00 per hour Ordered prior to December 14, 2023</p> <p>Standard Rate - \$715.00 per hour Ordered after December 14, 2023</p> <p>Advance rate will be billed for all hanging signs provided hanging sign order form is returned to EXPO by December 14, 2023 and if hanging signs are received at the advance warehouse prior to February 2, 2024. Hanging signs order forms received after December 14, 2023 and hanging signs not delivered to the advance warehouse by February 2, 2024 will be billed the standard rate.</p> <p>A detailed diagram showing location of hanging sign must be submitted with order.</p> <p>*Rates DO NOT include ancillary items required for hanging banners such as: brackets, cable, clamp, etc. and charged accordingly.</p>
<p>SIGN DESCRIPTION, SIZE & WEIGHT</p> <p>Type: Cloth Banner _____ Metal or Wood _____ Other _____ Shape: Square _____ Triangle _____ Rectangle _____ Other _____ Size: Height _____ Length _____ Width _____ Weigh of sign: _____ Does your Sign Require Electricity _____ Assembly _____</p> <p>Use diagram below to represent your booth space. Indicate how far in each boundary you would like your sign placed.</p>	<p>INSTALL/SET-UP DATE: _____</p> <p>Approx. Hours _____ Hourly Rate _____ Total Estimated Cost _____ _____ @ _____ = _____</p> <p>DISMANTLE DATE: _____</p> <p>Approx. Hours _____ Hourly Rate _____ Total Estimated Cost _____ _____ @ _____ = _____</p> <p>SUPERVISION for installation and dismantling of overhead hanging signs can be provided by EXPO CONVENTION CONTRACTORS, INC., your company representative or display house.</p> <p>Please indicate method of supervision you require:</p> <p>_____ EXPO CCI _____ Exhibitor Personnel _____ Display House</p> <p>*Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.</p> <p>NOTE: WE ARE NOT RESPONSIBLE FOR, LIABLE FOR, AND WILL NOT HANG ANY SIGNAGE CONSTRUCTED IN ANY MANNER DEEMED UNSAFE.</p>
<p>PLACEMENT DIAGRAM</p> <p>The ceiling structure and relation to the support beam may require your sign to be moved from your specified location.</p> <div style="text-align: center;"> <p>_____ Feet in From the Back Aisle # _____</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <p>_____ Feet in From the Left Aisle # _____</p> </div> <div style="border: 2px solid black; width: 100px; height: 50px; margin: 0 auto;"></div> <div style="text-align: center;"> <p>_____ Feet in From the Right Aisle # _____</p> </div> </div> <p>_____ Feet in From the Front Aisle # _____</p> <p>Number of feet from bottom of sign: _____</p> </div>	<p>Subtotal \$ _____</p> <p>7% Sales Tax \$ _____</p> <p>Payment enclosed \$ _____</p>

PAYMENT POLICY: All invoices must be settled at our Service desk prior to the closing of the Show. For your convenience, MasterCard, American Express and Visa credit cards will be accepted. No credits will be issued after the closing of the show.

IMPORTANT: TO OBTAIN DISCOUNT PRICE, FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER.
 No Telephone orders accepted.
 Labor must be cancelled in writing, 24 hours in advance to avoid one (1) hour cancellation or no-show fee per crew and/or worker.

PLEASE PRINT

Exhibitor Name:	Booth #:
Contact Name:	Email:
Address:	
City:	State:
Zip:	
Authorized:	Print Name:

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com

MIAMI BEACH CONVENTION CENTER

HANGING SIGNS Advance Shipping Address Labels:

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show: **Miami International Boat Show**
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by February 2, 2024

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show: **Miami International Boat Show**
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by February 2, 2024

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show: **Miami International Boat Show**
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by February 2, 2024

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Avenue
Medley, FL 33166

Show: **Miami International Boat Show**
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by February 2, 2024

Please indicate the Services Needed

All Rates Based on Gross Booth/Display Area, 100 square feet Minimum**

Booth size is $\frac{\text{Length}}{\text{Width}} \times \frac{\text{Width}}{\text{Width}} = \text{Total Square foot of booth.}$

All vacuuming is done in the morning prior to the show opening.

Booth Vacuuming

	Rate	Booth Size**	Total
_____ Daily Vacuuming - 5 Days	\$1.60 per sq. ft.	X _____ (# Sq. Feet)	= \$ _____ Total Due
_____ Vacuuming One Day Only	\$0.35 per sq. ft.	X _____ (# Sq. Feet)	= \$ _____ Total Due

Specify date needed _____

Shampoo Carpet - Must be performed 2 days before initial opening of show in order for the carpet to dry.

_____ Shampoo \$0.35 per sq. ft. X _____
(# Sq. Feet) = \$ _____
Total Due

Tile Mopping

_____ Daily Tile Mopping \$1.25 per sq. ft. X _____
(# Sq. Feet) = \$ _____
Total Due

_____ Mopping First Day Only \$0.35 per sq. ft. X _____
(# Sq. Feet) = \$ _____
Total Due

Exhibit Cleaning

_____ Exhibit cleaning & dusting of display daily \$28.00 per 100 sq. ft. X _____ # of days = \$ _____
(Check if Needed)

_____ Exhibit cleaning & dusting 1 time only \$38.50 _____ per 100 sq ft.
(Check if Needed) (Specify Date Needed)

Porter Service - Trash Removal (2 hour intervals)

Booth Size	Per Day	# of Days	Total
Up to 300 sq. ft.	\$53.00	X	= \$
301 - 500 sq. ft.	\$63.75	X	= \$
501 - 1,000 sq. ft.	\$74.50	X	= \$
1,000 - 2,000 sq. ft.	\$85.00	X	= \$
2,001 - 3,000 sq. ft.	\$95.75	X	= \$
3,001 and over	\$106.00	X	= \$

Visqueen Removal

Booth Size	Cost	Select Size
Up to 300 sq. ft.	\$42.50	
301 - 500 sq. ft.	\$74.50	
501 - 1,000 sq. ft.	\$106.25	
1,000 - 2,000 sq. ft.	\$148.75	
2,001 - 3,000 sq. ft.	\$170.00	
3,001 and over	\$212.25	

BULK TRASH REMOVAL: Exhibitors are responsible for move-out of all freight. There will be an additional disposal fee of \$0.51 per lbs. or \$165.00 minimum labor charge (which ever is greater) on any crates, cartons or materials left by exhibitors after the show. There will be an additional disposal fee of a minimum of \$515.00 for any carpet and padding left by exhibitors in the bulk space.

To eliminate any misunderstanding regarding your invoice please bring any complaint to our immediate attention. Adjustments cannot be made unless any deficiencies are reported one hour before show opening following the night service was to have been performed.

Total Order _____
7% Sales Tax _____
Total Due _____

Exhibitor _____ Booth _____

Contact Name _____ Signature _____

Email _____ Phone _____

Return along with the Payment Policy form: fax 305-751-1298 or email info@expocci.com

For Exhibitors intending to use its own labor or contract for such services separately from EXPO, please read the following restrictions, requirements, and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. NOTE: A valid and current copy of Exhibitor's contractor's Certificate of Insurance naming **EXPO Convention Contractors Inc., Informa Markets, City of Miami Beach, Miami Beach Convention Center and Spectra** as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction. Insurance minimum limits/requirements are: (a) Commercial liability insurance, on an occurrence form, in the amount of One Million (\$1,000,000.00) Dollars per occurrence for bodily injury, death, property damage, and personal injury. The policy must include coverage for premises operations, blanket contractual liability (to cover indemnification section), products, completed operations and independent contractors. (b) Automobile liability insurance in the amount of One Million (\$1,000,000.00) Dollars per occurrence to provide coverage for any owned and non-owned vehicles, including loading and unloading hazards. (c) Workers' compensation and employer's liability coverage as required by Florida Statute.

NOTE: Complete this form only if your company is using a Service Contractor other than EXPO Convention Contractors, Inc. to unpack, erect, assemble, dismantle or pack your display. The local union claims jurisdiction over the erection, dismantling, repair and building of all exhibits.

PLEASE COMPLETE:

	Will indemnify and hold harmless EXPO Contractors, Inc. from and against any bodily injury or property damage liability claims, judgments, damages, costs or expense, including reasonable attorney fees, arising out of or occasioned by the operations performed by except for occurrences or accidents caused by the sole negligence of EXPO Convention Contractors, Inc., or for occurrences or accidents by any other party.
(Exhibiting Company Name)	
(EAC Company Name)	

Exhibitor Company Name:			Booth #:	
Address:				
City:	State:	Country:	Zip:	
Telephone:		Fax:		
Authorized On-Site Representative:			Cell Phone:	
(Please Print)				

Name of Service Firm:			
Address:			
City:	State:	Country:	Zip:
Contact Name:		Telephone:	
Email Address:		On-Site Supervisor	
On-Site Cell Phone:			

NOTE: This form must be returned with a valid and current Certificate of Insurance naming EXPO Convention Contractors Inc., Show Management and Show Location from above as "Additionally Insured" by

The COI Must have ALL Additionally Insured named, Exhibitor Name and Booth # (see Sample COI for reference).

Labor Source: EXPO LABOR Local Union Direct Contract Other: _____

Please return via fax along with payment policy form 305.751.1298 or email to info@expocci.com



TRADESHOW FURNISHINGS CATALOG

BLANC

Bright White Leather



Blanc Sofa
75"W x 35"D x 35"H
Item #18228-0847
Advance Price: \$1,058.25
Standard Price: \$1,322.75



Blanc Loveseat
54"W x 35"D x 35"H
Item #18167-0614
Advance Price: \$1,010.25
Standard Price: \$1,262.75



Blanc Chair
33"W x 35"D x 35"D
Item #18284-0834
Advance Price: \$843.75
Standard Price: \$1,054.75



Blanc Bench Ottoman
48"W x 24"D x 18"H
Item #18024-0072
Advance Price: \$507.00
Standard Price: \$633.75



Blanc Cube Ottoman
17"Square x 17"H
Item #18184-0274
Advance Price: \$178.00
Standard Price: \$222.50

WHISPER

White Leather



Whisper Sofa
87"W x 37"D x 35"H
Item #18228-0607
Advance Price: \$1,010.25
Standard Price: \$1,262.75



Whisper Loveseat
61"W x 37"D x 35"H
Item #18167-0471
Advance Price: \$968.50
Standard Price: \$1,210.75



Whisper Chair
35"W x 37"D x 35"H
Item #18284-0487
Advance Price: \$803.50
Standard Price: \$1,004.25



Whisper Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0003
Advance Price: \$448.50
Standard Price: \$560.75



Whisper Square Ottoman
40"Square x 17"H
Item #18184-0034
Advance Price: \$448.50
Standard Price: \$560.75



Whisper Round Ottoman
46"Round x 17"H
Item #18184-0038
Advance Price: \$448.50
Standard Price: \$560.75



Whisper 1/4 Round Ottoman
34"W x 19"D x 17"H
Item #18184-0030
Advance Price: \$275.50
Standard Price: \$344.50



Whisper Banquette
59"Round x 38"H (2 pieces)
Item #18011-0001
Advance Price: \$1,340.50
Standard Price: \$1,643.00

FUNCTION

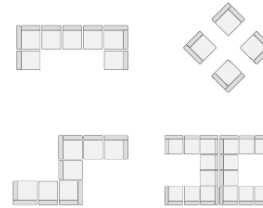
Modular Seating Collection
White Leather



Function Armless Chair
28"Square x 29"H
Item #18284-0554
Advance Price: \$539.50
Standard Price: \$674.50



Function Corner
28"Square x 29"H
Item #18066-0016
Advance Price: \$580.00
Standard Price: \$724.75



CONTINENTAL

Modular Seating Collection
White Leather



Continental Curved Loveseat
82"W x 34"D x 31"H
Item #18303-0006
Advance Price: \$1,042.50
Standard Price: \$1,303.25



Continental Reverse Loveseat
72"W x 34"D x 31"H
Item #18304-0002
Advance Price: \$1,010.25
Standard Price: \$1,262.75



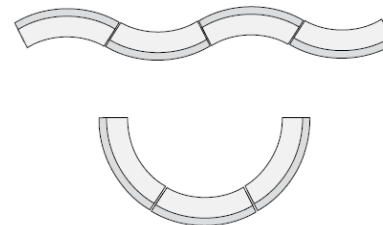
Continental Curved Bench
70"W x 26"D x 19"H
Item #18184-0283
Advance Price: \$529.25
Standard Price: \$661.50



Continental Wedge Ottoman
30"W x 34"D x 19"H
Item #18296-0006
Advance Price: 450.00
Standard Price: \$562.50



Continental Half Moon Ottoman
33"W x 19"D x 19"H
Item #18184-0284
Advance Price: \$450.00
Standard Price: \$562.50



SOPHISTICATION

Modular Seating Collection

White Leather



Sophistication Sofa
72"W x 31"D x 48"H
Item #18228-0674
Advance Price: \$1,042.50
Standard Price: \$1,303.25



Sophistication Loveseat
48"W x 31"D x 48"H
Item #18167-0466
Advance Price: \$704.50
Standard Price: \$880.75



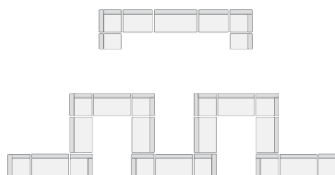
Sophistication Chair
24"W x 31"D x 48"H
Item #18284-0563
Advance Price: \$529.25
Standard Price: \$661.50



Sophistication Corner
31"Square x 48"H
Item #18066-0017
Advance Price: \$529.25
Standard Price: \$661.50



Sophistication Ottoman
31"Square x 19"H
Item #18184-0130
Advance Price: \$398.00
Standard Price: \$497.25



BOCA

Modular Seating Collection

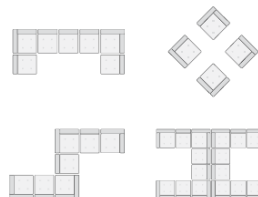
Black Leather



Boca Armless Chair
22"W x 27"D x 30"H
Item #18284-0786
Advance Price: \$539.50
Standard Price: \$674.50



Boca Corner
27"W x 27"D x 30"H
Item #18066-0026
Advance Price: \$580.00
Standard Price: \$725.00



SUAVE MIDNIGHT

Midnight Suede



Suave Midnight Sofa
77"W x 36"D x 33"H
Item #18228-0085
Advance Price: \$762.00
Standard Price: \$952.25



Suave Midnight Loveseat
54"W x 36"D x 33"H
Item #18167-0069
Advance Price: \$661.75
Standard Price: \$827.25



Suave Midnight Chair
32"W x 36"D x 33"H
Item #18284-0151
Advance Price: \$497.00
Standard Price: \$620.75

METRO

Black Leather



Metro Sofa

85"W x 35"D x 35"H

Item #18228-0602

Advance Price: \$869.75

Standard Price: \$1,087.25



Metro Loveseat

60"W x 35"D x 35"H

Item #18167-0467

Advance Price: \$837.25

Standard Price: \$1,046.50



Metro Chair

35"Square x 35"H

Item #18284-0482

Advance Price: \$654.00

Standard Price: \$817.50



Metro Bench Ottoman

60"W x 24"D x 17"H

Item #18024-0008

Advance Price: \$448.50

Standard Price: \$560.75



Metro Square Ottoman

40"Square x 17"H

Item #18184-0179

Advance Price: \$448.50

Standard Price: \$560.75

GRAMMERCY

Modular Seating Collection

Charcoal Leather



Grammery Sofa

82"W x 36"D x 36"H

Item #18228-0605

Advance Price: \$968.50

Standard Price: \$1,210.75



Grammery Loveseat

57"W x 36"D x 36"H

Item #18167-0469

Advance Price: \$843.75

Standard Price: \$1,054.50



Grammery Chair

28"W x 36"D x 36"H

Item #18284-0485

Advance Price: \$539.50

Standard Price: \$674.50



Grammery 1/4 Round Ottoman

34"W x 19"D x 17"H

Item #18184-0028

Advance Price: \$275.50

Standard Price: \$344.50



Grammery Corner

36"Square x 36"H

Item #18066-0015

Advance Price: \$621.50

Standard Price: \$776.75



Grammery Round Ottoman

46"Round x 17"H

Item #18184-0036

Advance Price: \$448.50

Standard Price: \$560.75



Grammery Square Ottoman

40"Square x 17"H

Item #18184-0033

Advance Price: \$448.50

Standard Price: \$560.75



Grammery Bench Ottoman

60"W x 24"D x 17"H

Item #18024-0002

Advance Price: \$448.50

Standard Price: \$560.75



Grammery Banquette

59"Round x 38"H (2 pieces)

Item #18011-0002

Advance Price: \$1,314.50

Standard Price: \$1,643.00

PARMA

Brown Leather



Parma Sofa
79"W x 37"D x 36"H
Item #18228-0789
Advance Price: \$869.75
Standard Price: \$1,087.25



Parma Loveseat
56"W x 37"D x 36"H
Item #18167-0577
Advance Price: \$837.25
Standard Price: \$1,046.50



Parma Chair
33"W x 37"D x 36"H
Item #18284-0710
Advance Price: \$654.00
Standard Price: \$817.50



Parma Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0061
Advance Price: \$448.50
Standard Price: \$560.75

MONTANA MOCHA

Mocha Tan Fabric



Montana Mocha Sofa
79"W x 35"D x 34"H
Item #18228-0784
Advance Price: \$819.00
Standard Price: \$1,023.75



Montana Mocha Loveseat
57"W x 35"D x 34"H
Item #18167-0573
Advance Price: \$720.25
Standard Price: \$900.25



Montana Mocha Chair
35"Square x 34"H
Item #18284-0704
Advance Price: \$555.25
Standard Price: \$694.00

MADISON

Fabric



Madison Sofa
86"W x 34"D x 34"H
Item #18228-0823
Advance Price: \$1,010.00
Standard Price: \$1,262.50



Madison Chair
33"W x 34"D x 34"H
Item #18284-0794
Advance Price: \$589.00
Standard Price: \$736.25



Madison Bench - Sky
48"W x 24"D x 17"H
Item #18184-0256
Advance Price: \$414.75
Standard Price: \$518.50



Madison Ottoman - Apricot
24"Square x 17"H
Item #18184-0252
Advance Price: \$265.25
Standard Price: \$331.50



Madison Ottoman - Sand Dollar
24"Square x 17"H
Item #18184-0255
Advance Price: \$265.25
Standard Price: \$331.50



Madison Ottoman - Sunflower
24"Square x 17"H
Item #18184-0254
Advance Price: \$265.25
Standard Price: \$331.50



Madison Ottoman - Willow
24"Square x 17"H
Item #18184-0253
Advance Price: \$265.25
Standard Price: \$331.50

CHANDLER

Red Leather



Chandler Sofa
76"W x 37"D x 35"H
Item #18228-0795
Advance Price: \$869.75
Standard Price: \$1,087.25



Chandler Loveseat
53"W x 37"D x 35"H
Item #18167-0581
Advance Price: \$837.25
Standard Price: \$1,046.50



Chandler Chair
31"W x 37"D x 35"H
Item #18284-0717
Advance Price: \$654.00
Standard Price: \$817.50



Chandler Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0062
Advance Price: \$448.50
Standard Price: \$560.75

EVOKE

Coffee Resin Frame/Tan Cushions if Applicable



Evoke Sofa
81"W x 35"D x 27"H
Item #13229-0007
Advance Price: \$1,314.50
Standard Price: \$1,643.00



Evoke Chair
33"W x 35"D x 27"H
Item #13041-0015
Advance Price: \$704.50
Standard Price: \$880.75



Evoke Cocktail Table
48"W x 24"D x 18"H
Item #13054-0011
Advance Price: \$448.50
Standard Price: \$560.75



Evoke Cube Ottoman
18"Square x 18"H
Item #13110-0008
Advance Price: \$282.00
Standard Price: \$352.75



Evoke End Table
24"W x 28"D x 25"H
Item #13110-0009
Advance Price: \$398.00
Standard Price: \$497.25

NIKO

Grey Microfiber



Niko Sofa
81"W x 30"D x 38"H
Item #18228-0858
Advance Price: \$1,076.50
Standard Price: \$1,345.50



Niko Loveseat
58"W x 30"D x 38"H
Item #18167-0622
Advance Price: \$984.25
Standard Price: \$1,230.25



Niko Chair
31"W x 30"D x 38"H
Item #18284-0856
Advance Price: \$819.00
Standard Price: \$1,023.75

STAGE CHAIRS



Midnight Stage Chair
Midnight Microfiber
25"W x 26"D x 37"H
Item #18284-0478
Advance Price: \$323.75
Standard Price: \$405.00



Chamois Stage Chair
Beige Microfiber
25"W x 26"D x 37"H
Item #18284-0807
Advance Price: \$323.75
Standard Price: \$405.00



Buckskin Stage Chair
Tan Microfiber
25"W x 26"D x 37"H
Item #18284-0476
Advance Price: \$323.75
Standard Price: \$405.00



Empire Chair - Leather
28"W x 32"D x 32"H
Item #18284-0621 (black)
Item #18284-0564 (white)
Advance Price: \$580.00
Standard Price: \$725.00



Monarch Chair - Bright White Leather
28"Square x 30"H
Item #18284-0785
Advance Price: \$370.50
Standard Price: \$463.25

CAFÉ CHAIRS



Clara Chair
18"W x 21"D x 35"H
Item #05035-0048
Advance Price: \$210.00
Standard Price: \$262.50



Leslie Chair
17"W x 21"D x 31"H
Item #05035-0008
Advance Price: \$210.00
Standard Price: \$262.50



Criss Cross Chair
17"W x 21"D x 35"H
Item #05035-0010 (espresso)
Item #05035-0011 (white)
Advance Price: \$210.00
Standard Price: \$262.50



Elio Chair
17"Square x 33"H
Item #05035-0023
Advance Price: \$210.00
Standard Price: \$262.50



Caprice Chair
25"W x 24"D x 32"H
Item #14233-0025
Advance Price: \$210.00
Standard Price: \$262.50



Colin Chair
22"W x 19"D x 33"H
Item #05035-0052
Advance Price: \$210.00
Standard Price: \$262.50



Black

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05034-0001
Advance Price: \$210.00
Standard Price: \$262.50



White

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05034-0002
Advance Price: \$210.00
Standard Price: \$262.50



Blue

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05034-0003
Advance Price: \$210.00
Standard Price: \$262.50



Green

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05034-0005
Advance Price: \$210.00
Standard Price: \$262.50



Purple

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05034-0004
Advance Price: \$210.00
Standard Price: \$262.50



Red

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05034-0006
Advance Price: \$210.00
Standard Price: \$262.50

STOOLS



Criss Cross Stool
15"W x 19"D x 41"H
Item #05237-0038 (espresso)
Item #05237-0039 (white)
Advance Price: \$297.75
Standard Price: \$372.25



Colin Stool
20"W x 19"D x 46"H
Item #05237-0305
Advance Price: \$249.75
Standard Price: \$312.00



Hourglass Stool
18"W x 20"D x 43"H
Item #05237-0270 (black)
Item #05237-0271 (white)
Advance Price: \$308.25
Standard Price: \$385.25



Clara Stool
17"W x 21"D x 41"H
Item #05237-0298
Advance Price: \$297.75
Standard Price: \$372.25



Marcus Bar Stool
17"W (at base) x 29"H
Item #05237-0215
Advance Price: \$225.00
Standard Price: \$281.25



Caprice Stool
25"W x 26"D x 44"H
Item #05237-0169
Advance Price: \$308.25
Standard Price: \$385.25



Silk Back Stool
17"W x 18"D x 42"H
Item #05034-0001
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05034-0002
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05034-0003
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05034-0005
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05034-0004
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05034-0006
Advance Price: \$282.25
Standard Price: \$352.75

CAFÉ TABLES



Fuze Café Table
36"Square x 30"H
Item #05036-0039
Advance Price: \$356.25
Standard Price: \$445.25



Blanco Square Café Table
White/Chrome
24"Square x 30"H
Item #05036-0008
Advance Price: \$314.75
Standard Price: \$393.25



Spectrum Café Table
24"Square x 30"H
Item #05036-0033
Advance Price: \$350.00
Standard Price: \$437.50



Spectrum Café Table
24"Square x 30"H
Item #05036-0034
Advance Price: \$350.00
Standard Price: \$437.50



Spectrum Café Table
24"Square x 30"H
Item #05036-0035
Advance Price: \$350.00
Standard Price: \$437.50



Spectrum Café Table
24"Square x 30"H
Item #05036-0036
Advance Price: \$350.00
Standard Price: \$437.50

BAR TABLES



Fuze Bar Table
36"Square x 42"H
Item #05036-0039
Advance Price: \$356.25
Standard Price: \$445.25



Blanco Square Bar Table
White/Chrome
24"Square x 42"H
Item #05036-0008
Advance Price: \$314.75
Standard Price: \$393.25



Euro Bar Table
Black/Black
36"Round x 42"H
Item #05036-0004
Advance Price: \$323.75
Standard Price: \$404.50



Zinc Bar Table
24" Round x 42"H
Item #05202-0049
Advance Price: \$472.00
Standard Price: \$590.00



Spectrum Bar Table - Red
24"Square x 42"H
Item #05036-0033
Advance Price: \$390.00
Standard Price: \$487.50



Spectrum Bar Table - Blue
24"Square x 42"H
Item #05036-0034
Advance Price: \$390.00
Standard Price: \$487.50



Spectrum Bar Table - Purple
24"Square x 42"H
Item #05036-0035
Advance Price: \$390.00
Standard Price: \$487.50



Spectrum Bar Table - Green
24"Square x 42"H
Item #05036-0036
Advance Price: \$390.00
Standard Price: \$487.50



Aspen Bar Table - White
72"W x 26"D x 42"H
Item #05204-0001
Advance Price: \$877.50
Standard Price: \$1097.00

COCKTAIL TABLES



Tribeca Cocktail Table
48"W x 28"D x 19"H
Item #12055-0008
Advance Price: \$331.50
Standard Price: \$414.50



Novel Cocktail Table
46"W x 15"D x 16"H
Item #18024-0011
Advance Price: \$448.50
Standard Price: \$560.75



Fuze Cocktail Table
40"Square x 16"H
Item #12055-0453
Advance Price: \$382.25
Standard Price: \$477.75



Cube Cocktail Table - Black
24"Square x 16"H
Item #12055-0285 (black)
Item #12055-0286 (white)
Advance Price: \$314.75
Standard Price: \$393.25



Aria Cocktail Table - Red
44"W x 20"D x 18"H
Item #12050-0004
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - Green
44"W x 20"D x 18"H
Item #12050-0007
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - Blue
44"W x 20"D x 18"H
Item #12050-0005
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - Purple
44"W x 20"D x 18"H
Item #12050-0006
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - White
44"W x 20"D x 18"H
Item #12050-0003
Advance Price: \$331.50
Standard Price: \$414.50

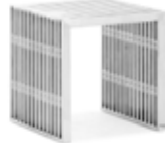


Aria Cocktail Table - Charcoal
44"W x 20"D x 18"H
Item #12050-0002
Advance Price: \$331.50
Standard Price: \$414.50

END TABLES



Tribeca End Table
24"W x 28"D x 22"H
Item #12107-0008
Advance Price: \$314.75
Standard Price: \$393.25



Novel End Table
15"Square x 16"H
Item #18024-0010
Advance Price: \$398.00
Standard Price: \$497.25



Fuze End Table
24"Square x 23"H
Item #12107-0512
Advance Price: \$340.75
Standard Price: \$425.75



London End Table
24"Square x 23"H
Item #12107-0493
Advance Price: \$340.75
Standard Price: \$425.75



Zanzibar Table
17"Square x 17"H
Item #12003-0039
Advance Price: \$349.75
Standard Price: \$437.25



Cube End Table
24"Square x 21"H
Item #12107-0296 (black)
Item #12107-0297 (white)
Advance Price: \$323.75
Standard Price: \$404.75



Aria End Table - Red
24"W x 20"D x 22"H
Item #12304-0006
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Green
24"W x 20"D x 22"H
Item #12304-0005
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Blue
24"W x 20"D x 22"H
Item #12304-0004
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Purple
24"W x 20"D x 22"H
Item #12304-0007
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - White
24"W x 20"D x 22"H
Item #12304-0002
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Charcoal
24"W x 20"D x 22"H
Item #12304-0001
Advance Price: \$314.75
Standard Price: \$393.25

CHARGED



Essentials Turning Bed - Charged
96"W x 48"D x 25"H
Item #22100-0001
Advance Price: \$1,752.50
Standard Price: \$2,190.50
*Exhibitor responsible for power source.



Boca Armless Chair - Charged
22"W x 27"D x 30"H
Item #22050-0001
Advance Price: \$612.50
Standard Price: \$765.50
*Exhibitor responsible for power source.



Boca Corner - Charged
27"W x 27"D x 30"H
Item #22051-0001
Advance Price: \$661.75
Standard Price: \$827.25
*Exhibitor responsible for power source.



Conference Table 8' White - Charged
96"W x 43"D x 30"H
Item #22200-0001
Advance Price: \$1,380.75
Standard Price: \$1,725.75
*Exhibitor responsible for power source.



Aspen Cocktail Table - Charged
48"W x 24"D x 18"H
Item #22002-0002
Advance Price: \$580.00
Standard Price: \$724.75
*Exhibitor responsible for power source.



Aspen Bar Table - Charged
72"W x 26"D x 42"H
Item #22001-0001
Advance Price: \$1,025.75
Standard Price: \$1,282.25
*Exhibitor responsible for power source.



Patrice Tablet Chair - Charged
28"W x 31"D x 31"H
Item #18284-0861
Advance Price: \$683.50
Standard Price: \$798.00
*Exhibitor responsible for power source.



Lincoln Bench - Charged
59"W x 39"D x 17"H
Item #22052-0001
Advance Price: \$968.50
Standard Price: \$1,210.75
*Exhibitor responsible for power source.

BAR S



VIP Glow Bar 4'
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Item #05012-0075
Advance Price: \$968.50
Standard Price: \$1,210.75



VIP Glow Bar 6'
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Item #05012-0076
Advance Price: \$1,149.25
Standard Price: \$1,436.50



Agile Bar
48"W x 16"D x 42"H (Bar)
Item #05012-0054 (white)
Item #05012-0053 (black)
Advance Price: \$550.00
Standard Price: \$687.50

*VIP Glow Bars - Frosted Plexi with Built-in Wireless LED Kit

CUBE OTTOMANS



■ Cherry



■ Cromwell



■ Grape



■ Lemon



■ Lime



■ Mango

Rubix Cube Ottomans 17"Square x 18"H

- Cherry - Item #18184-0294
- Cromwell - Item #18184-0295
- Grape - Item #18184-0296
- Lemon - Item #18184-0293
- Lime - Item #18184-0297
- Mango - Item #18184-0298

Advance Price: \$177.00
Standard Price: \$221.00



Bright White Leather
Blanc Cube Ottoman
17"Square x 17"H
Item #18184-0274
Advance Price: \$177.00
Standard Price: \$221.00



White Leather
Whisper Cube Ottoman
18"Square x 18"H
Item #18184-0129
Advance Price: \$177.00
Standard Price: \$221.00



Black Leather
Metro Cube Ottoman
18"Square x 18"H
Item #18184-0128
Advance Price: \$177.00
Standard Price: \$221.00

OTTOMANS

BANQUETTES

TURNING BEDS



Essentials Storage Ottoman
48"W x 24"D x 20"H
Item #18184-0192
Advance Price: \$621.50
Standard Price: \$776.75



Essentials Banquette Flat Top
60"Round x 19"H (2 pieces) Item
#18011-0010
Advance Price: \$968.50
Standard Price: \$1,210.75



Essentials Banquette High Top
60"Round x 48"H (2 pieces)
Item #18011-0011
Advance Price: \$1,314.50
Standard Price: \$1,643.25



Essentials Turning Bed
96"W x 48"D x 36"H (2 pieces)
Item #02082-0032
Advance Price: \$1,579.50
Standard Price: \$1,974.50

OFFICE SEATING



Tamiri Hi-Back Leather Chair
25"W x 27"D x 45"H
Item #14136-0002
Advance Price: \$398.00
Standard Price: \$497.25



Tamiri Mid-Back Leather Chair
25"W x 27"D x 39"H
Item #14176-0007
Advance Price: \$349.75
Standard Price: \$437.25



Tamiri Guest Leather Chair
25"W x 27"D x 37"H
Item #14128-0002
Advance Price: \$323.75
Standard Price: \$404.75



Goal Task Chair
25"W x 24"D x 39"H
Item #14250-0013
Advance Price: \$265.25
Standard Price: \$331.50



Goal Task Chair Armless
21"W x 24"D x 39"H
Item #14250-0014
Advance Price: \$242.00
Standard Price: \$302.25



Fabric

Enterprise High-Back Chair
24"W x 26"D x 39"H
Item #14136-0016
Advance Price: \$350.00
Standard Price: \$437.50



Fabric

Enterprise Mid-Back Chair
24"W x 26"D x 39"H
Item #14176-0008
Advance Price: \$323.75
Standard Price: \$404.75



Fabric

Enterprise Guest Chair
24"W x 26"D x 39"H
Item #14128-0023
Advance Price: \$303.00
Standard Price: \$378.75



Goal Drafting Stool
25"W x 24"D x 48"H
Item #14307-0003
Advance Price: \$282.25
Standard Price: \$352.75



Goal Drafting Stool Armless
21"W x 24"D x 48"H
Item #14307-0004
Advance Price: \$265.25
Standard Price: \$331.50

CONFERENCE TABLES



42\"Round Conference Table
42\"Round x 29\"H
Item #14062-0105 (black)
Item #14062-0106 (mahogany)
Advance Price: \$439.50
Standard Price: \$549.25



Command 6' Conference Table
72\"W x 36\"D x 31\"H
Item #14062-0300 (white)
Item #14062-0297 (black)
Item #14062-0303(sirona)
Advance Price: \$785.25
Standard Price: \$981.50



Command 8' Conference Table
96\"W x 48\"D x 31\"H
Item #14062-0301 (white)
Item #14062-0298 (black)
Item #14062-0304 (sirona)
Advance Price: \$843.75
Standard Price: \$1,054.75



Command 10' Conference Table
120\"W x 48\"D x 31\"H
Item #14062-0302 (white)
Item #14062-0299 (black)
Item #14062-0305 (sirona)
Advance Price: \$968.50
Standard Price: \$1,210.75

OFFICE FURNITURE



Locking Pedestal
24\"Square x 42\"H
Item #14309-0001 (black)
Item #14179-0005 (white)
Advance Price: \$646.50
Standard Price: \$808.25



5 Shelf Bookcase
36\"W x 12\"D x 72\"H
Item #14029-0098 (black)
Item #14029-0091 (mahogany)
Advance Price: \$621.50
Standard Price: \$777.00



2 Drawer Lateral File
36\"W x 18\"D x 27\"H
Item #14143-0006
Advance Price: \$291.25
Standard Price: \$364.00



2 Drawer Letter Size File
15\"W x 25\"D x 29\"H
Item #14148-0001
Advance Price: \$217.25
Standard Price: \$271.50



2 Drawer Legal Size File
18\"W x 25\"D x 29\"H
Item #14147-0001
Advance Price: \$282.25
Standard Price: \$352.75

PEDESTALS



Display Pedestals 42"

14"Square x 42"H
Item #12091-0030 (white)
Item#12091-0023 (black)
Advance Price: \$431.75
Standard Price: \$539.50

24"Square x 42"H
Item #12091-0004 (black)
Advance Price: \$522.75
Standard Price: \$653.25

18"Square x 42"H
Item #12091-0002 (black)
Advance Price: \$481.00
Standard Price: \$601.25



Display Pedestals 36"

14"Square x 36"H
Item #12091-0031(white)
Item#12091-0024(black)
Advance Price: \$365.50
Standard Price: \$456.75

24"Square x 36"H
Item #12091-0033(white)
Item#12091-0034(black)
Advance Price: \$522.75
Standard Price: \$653.25



Display Pedestals 30"

14"Square x 30"H
Item#12091-0032(white)
Item#12091-0025(black)
Advance Price: \$340.75
Standard Price: \$425.75

24"Square x 30"H
Item #12091-0003 (black)
Advance Price: \$496.75
Standard Price: \$620.75

18"Square x 30"H
Item #12091-0001 (black)
Advance Price: \$349.75
Standard Price: \$437.25

MISCELLANEOUS ITEMS



Alto Literature Rack - Black
11"W x 10"D x 57"H
Item #14308-0005
Advance Price: \$275.00
Standard Price: \$343.75



Nero Literature Rack - Black
15"W x 12"D x 54"H
Item #14308-0009
Advance Price: \$275.00
Standard Price: \$343.75



Argento Literature Rack
15"W x 12"D x 54"H
Item #14308-0010
Advance Price: \$275.00
Standard Price: \$343.75

Item #	Description	Qty.	Price	Total

- Check or credit card must accompany order.
- 25% cancellation will be applied if cancelled 7 days prior to event opening.
- 100% cancellation will be applied if canceled 3 days prior to delivery.
- All show site orders are subject to a 30% Late Fee.

Sub Total	
7 % Sales Tax	
Total Due	

Please fax order to **305-751-1298** or email order to **info@expocci.com** along with your Payment Policy form.

Thank you for your order!

Company Name:

Booth #:

Contact Name:

Phone:

Email:

Mobile #: