

LABOR INSTALLATION & DISMANTLE

• NO SERVICES WILL BE PERFORMED WITHOUT FULL PAYMENT IN ADVANCE •

Please choose the plan and fill in the appropriate areas:

Plan A Plan B

	INSTALLATION	DISMANTLE
Date labor needed		
Start Time		
Number of persons needed		
Hours per person		
Total Hours		
Hourly Rate		
Estimated Cost		
Estimated Total of installation /dismantling		
If using Plan A, add 25% supervision fee (or \$36.00 min.)		
ESTIMATED TOTAL OF LABOR DUE		

		HOURLY RATE
Straight time	Monday - Friday 8:00 AM - 4:30 PM	\$120.00
Over time	Monday - Friday 4:30 PM - 8:00 AM Saturday & Sunday All Day	\$172.00

For Plan B, please list on-site exhibitor representative:

On-Site Phone:

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PLAN A - Supervised Labor by Informa Markets US Boat Shows

- Proceeds without exhibitor present
- In addition to above rates, a 25% supervision fee (\$36.00 minimum) will apply for both installation and dismantling.
- Completion date is subject to freight move-in schedules and arrival of display.
- Informa Markets US Boat Shows does NOT unpack or re-pack exhibitor product. Exhibitor must be present.
- Minimum one (1) hour charge applies per man, and time will be charged in one hour increments thereafter.
- Work will be done on straight time if circumstances permit, however, this is NOT a guarantee. Overtime charges will apply as necessary.

PLAN B - Exhibitor Supervised Labor

- Does not proceed without exhibitor present.
- Start time can be guaranteed only in those instances where labor is requested for the start of the work day which is 8:00am.
- Must sign labor in and out at Informa Markets US Boat Shows service desk.
- Minimum one (1) hour charge applies per man, and time will be charged in one hour increments thereafter.
- Order cannot be cancelled within 24 hours of scheduled labor needed date.
- Orders received at show site will be processed after advance orders.

Company Name: _____	Space #: _____
Phone: _____	Email: _____
On-Site Contact: _____	On-Site Cell: _____
Name (print or type): _____	Signature*: _____ Date: _____

*By signing this form you acknowledge, understand and agree to the Convention Services by Informa Markets US Boat Shows Payment Policy and Terms & Conditions

IMPORTANT INFORMATION: *Phone orders will NOT be accepted. *Adjustments to your invoice **will not** be made after the close of the show. *A finance charge of 1.5% per month (18% annum) will be added to all accounts not paid within ten days of invoice date. *In the event it becomes necessary to enforce this agreement for collection through legal counsel, exhibitor and/or exhibiting company agrees to pay a reasonable attorney's fee for such collection effort.