



**CONVENTION CONTRACTORS INC.**

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## POV PROCEDURES

**Progressive Miami**

**International Boat Show**

February 14 - 18, 2019

Miami Marine Stadium Park & Basin  
at Virginia Key

### LOAD-IN PROCEDURES FOR DIRECT DELIVERIES BY EXHIBITOR VEHICLES (POVS)

- ◆ Arrive at the staging yard within the scheduled move-in time block for exhibit space, or target time assigned by Expo Freight Dept.
- ◆ Once checked in, the staging yard manager will direct vehicles to the show grounds when the exhibit space/floor manager is ready for unloading. Wait times will vary daily. Expect longer wait times on Tuesday 2/12.
- ◆ Security guards will deny access to the show grounds and/or unloading without proper authorization passes which can only be obtained from the staging yard.
- ◆ Vehicles can not be left unattended at any time while unloading.
- ◆ Once unloaded, vehicles must be removed from the show grounds immediately, and parked on Arthur Lamb Jr. Road if returning to show grounds for set up.
- ◆ Causeway traffic laws must be obeyed, including no stopping in or blocking bike and bus lanes.

### LATE ARRIVAL FEES

- ◆ Material handling and drayage is free of charge provided that you adhere to your scheduled arrival time block or target time. **Late fees of a minimum of \$500.00** will be charged to exhibitors arriving off target day/time.
- ◆ No crates or empties will be accepted for storage after 12noon Tuesday, February 12.
- ◆ **NO arrivals will be scheduled for Wednesday, 2/13. If you can not arrive before Wednesday, 2/13, please notify your ERM and Expo Freight Dept.**
- ◆ Please be sure to advise your exhibitor appointed contractor, staff, transporter, and set up companies of the schedule requirements above.